THE CITY OF Eaton Rapids MICHIGAN

Pamela Colestock – Mayor
William Steele – Mayor Pro Tem
Deb Malewski – Council Member
Rick Loftus – Council Member
Ken Nicholas – Council Member

Yvonne Ridge – City Manager
Larry Joe Weeks – Police Chief
Roger McNutt – Fire Chief
LeRoy Hummel – Building Official
Rob Pierce – Public Works/Utilities Director
Genny Allen – Treasurer/Finance Director
Robin Webb – City Clerk
Corey Cagle – Director of Parks, Recreation & Events
Jake Forquer – Community and Economic Development Specialist
Randy Jewel – City Assessor
Cullen Harkness – City Attorney

CITY COUNCIL MEETING
AGENDA

January 12, 2026
7:00 p.m.
City Hall

This meeting will be streamed live for viewing only at:
https://us06web.zoom.us/j/81891922214
Meeting ID: 818 9192 2214
Please note all public comments must be made in person.

1. **CALL TO ORDER.**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **INVOCATION**
5. **APPROVAL OF THE AGENDA**
6. **APPROVAL OF MEETING MINUTES**
   - Approval of the Closed Session Minutes, under MCL15.268(e) of the Open Meetings Act for December 22, 2025.
   - Approval of the City Council Work Session Meeting Minutes for December 22, 2025.
   - Approval of the City Council Meeting Minutes for December 22, 2025.
7. **APPROVAL OF EXPENDITURES**

   Approve Expenditures for the City of Eaton Rapids for January 12, 2026, totaling $456,230.90
8. **PUBLIC COMMENT**
9. **UNFINISHED AND SPECIAL BUSINESS**
10. **NEW BUSINESS**
    a. **Adopt Resolution 2026-01** to establish Rental Inspections Fees for the City of Eaton Rapids.

b. **Adopt Resolution 2026-02** to establish a Solid Waste Collection License Fee for the City of Eaton Rapids.
c. **Adopt Resolution 2026-03** to approve a revised fee schedule for the City of Eaton Rapids effective January 12, 2026.
d. **Adopt Resolution** 2026-04 to approve a Michigan Department of Transportation Contract Number 25-5602 for East Knight Street and South Center Street
e. **Approve** appointment of Councilmember Ken Nicholas to the Fiscal Year 2026/2027 Budget Committee
f. **Approve** reappointment of Mike Baker to the Planning Commission for a term expiring 1/31/29
g. **Approve** reappointment of Darren Tanner to the Planning Commission for a term expiring 1/31/29
h. **Approve** reappointment of Paul Wegner to the Planning Commission for a term expiring 1/31/29
i. **Approve** reappointment of Charles Millington to the Planning Commission for a term expiring 1/31/27
j. **Approve** reappointment of Rob South to the Board of Review for a term expiring 1/31/29
k. **Approve** reappointment of Cheryl Kapff to the Board of Review for a term expiring 1/31/29

11. PUBLIC COMMENT

12. REPORTS

a. Fire Chief, Police Chief, City Manager
b. Council Members.
c. Mayor

13. ADJOURNMENT

ADDRESSING THE CITY COUNCIL

This item on the agenda is for the public to present comments to City Council regarding any topic. Anyone wishing to speak should raise their hand and when recognized by the mayor, should stand, come to the microphone, give their name, and address and proceed with their comments. In the interest of time, citizens are limited **to five minutes** to present their comments.

NEXT MEETING

Monday, January 26, 2026

BOARDS AND COMMISSION OPENINGS:

Recreation Sub Committee Alternates (2)
Local Development Finance Authority (1)

City of Eaton Rapids Work Session Meeting
December 22, 2025

The Work Session of the Eaton Rapids City Council was held at City Hall, 200 S. Main Street, on December 22, 2025, at 5:00 p.m.

Call To Order:

Mayor Colestock called the work session to order at 5:00 p.m. Present were Mayor Colestock, Mayor Pro-Tem Steele, and Councilmembers Malewski, Loftus, and Nicholas were present.

Administrative Staff present included City Manager Ridge, Public Works/Utilities Director Pierce, Treasurer/Finance Director Allen, Clerk Webb, Chief McNutt, Parks and Recreation Director Cagle, and City Attorney Harkness.

Public Comments: None

Unfinished and Special Business: None

New Business

1. Special Event Application Urban Air

Director Cagle presented Special Event Application for Urban Air for May 7-10, 2026. Questions from Council and discussion ensued.

2. 2026 Community Exchange

City Manager Ridge presented the 2026 Mayor Exchange form to the council, requesting directions on whether to submit or not participate for 2026. City Manager will submit the application for the Mayor Exchange for 2026.

Steele moved, Malewski seconded to go into Closed Session at 5:28 pm.

Roll call vote:
Yeas: 5 – Steele, Malewski, Loftus, Nicholas, and Mayor Colestock
Nays: 0
Absent: 0

Board & Committee Reports:

Malewski – Councilmember Malewski attended the Art Council, which discussed a mural in the back alley—thanked the recycling group for participating in the Hometown Family Christmas Parade, with all recycled lights on display.

Loftus – Councilmember Loftus reported Parks, Recreation and Events meetings have been changed to the 2nd Tuesday of the Month at 7 pm.

Nicholas –No report

Steele – No report

Mayor Colestock – Mayor Colestock attended DDA meeting, where they discussed having more events for 2026. There will be a Special Meeting to discuss strategic planning January 19th, 2026. They also discussed selling Hall Street property.

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Public Comment:

Chief McNutt – Chief reported that the Christmas Party for the fire department was very nice. There had been 2-3 fires recently and a few accidents, one being fatal.

Director Cagle – He reported that registration for all activities go live on January 1, 2026.

City Manager Ridge – She announced the City Hall will be closed December 24th, 25th, 26th, 31st, and January 1st and 2nd for the holidays.

Attorney Harkness – Reported criminal cases in progress and show cause hearings for unsightly properties are moving forward.

Steele moved, and Loftus seconded, to adjourn the meeting at 5:59 p.m. Motion carried.

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Pamela Colestock, Mayor Robin Webb, City Clerk

DRAFT

City Council Meeting
December 22, 2025

A regular Eaton Rapids City Council meeting was held at City Hall, 200 S. Main Street, on December 22, 2025, at 7:00 p.m.

Call To Order:

Mayor Colestock called the meeting to order at 7:00 p.m.

Roll Call:

Mayor Colestock, Mayor Pro-Tem Steele, Councilmembers Malewski, Loftus, and Nicholas were present.

Invocation:

Mayor Colestock provided the invocation.

Approval of the Agenda:

Steele moved, and Nicholas seconded, approving December 22, 2025, Council meeting agenda as presented. **Motion carried.**

Approval of December 8, 2025, City Council Work Session Meeting Minutes:

Steele moved, and Malewski seconded, approving December 8, 2025, City Council Work Session meeting minutes as presented. **Motion carried.**

Approval of December 8, 2025, City Council Meeting Minutes:

Steele moved, and Nicholas seconded, approving December 8, 2025, City Council meeting minutes as presented. **Motion carried**.

Approval of Expenditures totaling $691,506.51

Steele moved, and Loftus seconded, approving expenditures of the City of Eaton Rapids, totaling $691,506.51. **Motion carried.**

Public Comment: None

Unfinished and Special Business:

New Business:

Adopt Resolution 2025-119 to approve to Establish 2026 Property Tax Poverty Exemption Guidelines.

Steele moved, Nicholas seconded to approve Resolution 2025-119, to establish 2026 Property Tax Poverty Exemption Guidelines.

Roll call vote:
Yeas: 5 – Steele, Malewski, Nicholas, Loftus, and Mayor Colestock
Nays: 0
Absent: 0

Adopt Resolution 2025-120 to amend the Budget for the General Municipal Purpose of the City of Eaton Rapids for the Fiscal Year of 2025/2026

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Steele moved, Malewski seconded to approve Resolution 2025-120, to amend the Budget for the General Municipal Purposes of the City of Eaton Rapids for the Fiscal Year of 2025/2026.

Roll call vote:
Yeas: 5 – Malewski, Nicholas, Loftus, Steele, and Mayor Colestock
Nays: 0
Absent: 0

Approve Special Event Application for Urban Air, May 7 to May 10, 2026

Steele moved, Loftus seconded to approve Special Event Application for Urban Air, May 7 to May 10, 2026. **Motion Carried.**

Approve Conflict Waiver

Steele moved, Nicholas seconded to approve the Conflict Waiver.

Roll call vote:
Yeas: 5 – Nicholas, Loftus, Steele, Malewski, and Mayor Colestock
Nays: 0
Absent: 0

Public Comments: None

Reports:

City Manager – She wished everyone a Merry Christmas and a Happy New Year.

Council Members:

Malewski – Councilmember Malewski thanked many people and organizations for providing for many needy families and people in need this holiday season. Congratulations to Rick Loftus for his appearance in the Fosters Coffee Advertisement.

Steele – Mayor Pro Tem Steele summarized the overall reports of the Council. Lots is going on in the city, and the staff is continually working on new projects for the city behind the scenes. He wished everyone a Merry Christmas and a Happy New Year.

N**icholas** – Councilmember Nicholas reported a very successful event at the Miller Farm. He wished everyone a Merry Christmas and a Happy New Year, as well as thanked everyone for all they do in our city.

Loftus – Councilmember Loftus thanked the councilmembers for their support over the past year and commented on the winners, Pettits Hardware, of the Hometown Christmas window contest. It was a wonderful display. He was also reminded of a wonderful memory of his childhood at the Miller Farm / Eaton Rapids Area Historical Society Christmas on the Farm Open House.

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Mayor Colestock – Mayor Colestock thanked fellow councilmembers for all they do. She appreciates their support to the council and residents throughout the year. Thanked them for participating in events and committees throughout the city. She recognizes their due diligence to make informed decisions for our city. She also thanked the pastors around the city for providing the invocations at the council meetings and prayers for our city. Merry Christmas to everyone!

Adjournment

Steele moved, and Malewski seconded, to adjourn the Council meeting. **Motion carried**.

The meeting adjourned at 7:18 pm.

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Pamela Colestock, Mayor *Robin Webb, City Clerk*

Invocation

DRAFT

MEETING DATE 01/12/2026 TREASURER/FINANCE DIRECTOR

To: Mayor and City Council ☐Work Session

From: Genny Allen ☒Regular Meeting

Submitted: 01/07/2026

Subject: Expenditures for Council Approval on Monday, January 12, 2026

Recommendation

This expenditures report is provided to City Council for review no later than the Friday preceding the City Council meeting at which the expenditures are approved.

Questions regarding these expenditures should be directed to the Treasurer/Finance Director.

Expenditures

December 29, 2025	ACH – MPPA	$	100,551.56
Dec 31, 2025 and Jan 2, 2026	Payroll	$	115,927.72
Dec 23, 2025 – Jan 8, 2026	Check/Payment Disbursements (161438-161494)	$	70,621.20
January 5, 2026	ACH – MPPA	$	94,664.36
January 12, 2026	ACH – MPPA	$	74,466.06
	Total	**$**	**456,230.90**

Suggested Motion

Motion to approve the payment of expenditures in the amount of $456,230.90.

Salaries and Wage Report by General Ledger Fund-Dept

Payroll Dates: 12/31/2025 and 01/02/2026

	Amount
Fund: 101 General Fund	
Department: 101 City Council	$1,656.66
Department: 172 City Manager	$1,501.32
Department: 215 City Clerk	$885.01
Department: 253 City Treasurer	$1,396.81
Department: 276 Cemetery	$514.72
Department: 299 Community and Economic Development	$865.51
Department: 301 Police Department	$29,139.08
Department: 336 Fire Department	$10,481.82
Department: 441 Public Works	$11,328.66
Department: 445 Storm Sewers	$0.00
Fund: 202 Major Street Fund	
Department: 445 Storm Sewers	$179.08
Department: 463 Street Maintenance	$204.72
Department: 478 Winter	$163.44
Department: 425 Bridges	$98.08
Department: 484 Recordkeeping	159.95
Department: 487 Surface Maintenance	$0.00
Department: 494 Snow Removal	$0.00
Department: 493 Winter Maintenance	$27.24
Fund: 203 Local Street Fund	
Department: 445 Storm Sewers	$179.08
Department: 463 Street Maintenance	$186.94
Department: 478 Winter	$245.16
Department: 474 Traffic	$0.00
Fund: 208 Parks/Recreation Fund	
Department: 691 Parks/Recreation	$4,890.04
Department: 780 Outdoor Rec Center	$0.00
Fund: 218 Rental Inspection Program	
Department: 371 Building Inspections	$1,023.75
Fund: 248 Downtown Development Authority	
Department: 803 DDA	$865.25

Fund: 249 Building Inspection Fund	
Department: 371 Building Department	$3,535.29
Fund: 280 LDFA (Industrial Park Fund)	
Department: 804 Industrial Park	$1,610.99
Fund: 598 Utilities	
Department: 528 Sewer	$13,482.93
Department: 538 Electric	$21,162.23
Department: 556 Water	$10,143.96
Payroll Total Gross Wages for 12/31/2025 and 01/02/2026	**$115,927.72**

CHECK DISBURSEMENT REPORT FOR EATON RAPIDS
CHECK NUMBER 161438 - 161494

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
12/23/2025	GEN	161438	1595	BAYES TRUCK & AUTO SERVICE	F-24 SERVICE, PARTS/LABOR	598.538.93200	619.78
12/23/2025	GEN	161439	NOBACH-CLOTHES2025	BURNHAM & FLOWER	ANNUAL CLOTHING/BOOT ALLOWANCE - JN		** VOIDED **
				Void Reason: WRONG VENDOR CODE			
12/23/2025	GEN	161440	202255253512	CONSUMERS ENERGY	PSB GAS BILL INV# 202255253512	101.301.92100	636.32
		161440	202255253512		PSB GAS BILL INV# 202255253512	101.336.92100	636.32
							1,272.64
12/23/2025	GEN	161441	COREY-MILEAGE12-25	COREY CAGLE	MILEAGE 11/9/25-12/31/25	208.691.86000	186.34
12/23/2025	GEN	161442	102883	DEWPOINT	MICRO TEAMS SHARED DEVICES - INV 10	101.441.85400	7.67
12/23/2025	GEN	161443	OAKRIDGE-SIGN	EATON RAPIDS TOWNSHIP TREAS	OAKRIDGE PARK HANDICAP SIGN	241.241.74400	17.95
12/23/2025	GEN	161444	S106601826.002	ETNA SUPPLY COMPANY	SENSUS OMINI T2/C2- 1 1/2" & 2" #12	598.556.75000	147.59
12/23/2025	GEN	161445	GENNY-PETTYCASH	GENNY ALLEN	PETTY CASH FOR ERPD CRIME STOPPERS	101.301.95900	250.00
12/23/2025	GEN	161446	3813 1	INTERNATIONAL MINUTE PRESS	BUSINESS CARDS	101.301.73000	25.01
		161446	3813 1		BUSINESS CARDS	208.691.73000	45.82
							70.83
12/23/2025	GEN	161447	S116249071.001	KENDALL ELECTRIC, INC.	LOW PEAK CLASS FUSE 1/2AMP 10 EACH	598.528.93200	413.68
12/23/2025	GEN	161448	2187057	LYON	WEAPONS CABINET (EYE-LEVEL-DOUBLE W	101.901.97602	7,354.23
12/23/2025	GEN	161449	41269	MINUTEMAN PRESS	PRINTING, STUFFING, ENVELOPES POSTA	101.215.74408	577.27
		161449	40909		HAYWARD BUSINESS CARDS INV# 40909	101.301.73000	24.90
		161449	38631		HAYWARD BUSINESS CARDS INV# 38631	101.301.73000	25.01
		161449	41269		PRINTING, STUFFING, ENVELOPES POSTA	598.528.73000	866.87
		161449	41269		PRINTING, STUFFING, ENVELOPES POSTA	598.538.73000	866.88
		161449	41269		PRINTING, STUFFING, ENVELOPES POSTA	598.556.73000	866.88
							3,227.81
12/23/2025	GEN	161450	0002369982	PURITY CYLINDER GASES INC.	ACETYLENE / OXYGEN- FILL/EXCHANGE	101.441.74400	211.58
12/23/2025	GEN	161451	S014429098.001	STUART C. IRBY	4' ST. LIGHT ARM SALCO WP-125-4-S	598.538.75500	572.40
12/23/2025	GEN	161452	295291	THE COUNTY JOURNAL	FALL LEAF COLLECTION NOTICE INV 295	101.215.90400	28.17
		161452	296182		ORDINANCE ADOPTION NOTICE INV 29618	101.215.90400	54.67
		161452	295918		FALL LEAF COLLECTION INVOICE 295918	101.215.90400	59.48
		161452	296902		PUB HEARING BROWNFIELD ADOPT INV 29	101.215.90400	194.56
		161452	296901		ISLAND CITY SIP & SLEIGH INV 296901	248.803.93700	44.86
							381.74
12/23/2025	GEN	161453	120125	UTILITY CONSULTING GROUP	PPCA CALCULATION NOV 2025 INVOICE 1	598.538.92300	204.75
12/23/2025	GEN	161454	6129666955	VERIZON WIRELESS	CELL PHONE BILL INV# 6129666955	101.301.85200	513.33

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
12/23/2025	GEN	161455	98911	WATKINS ROSS	INVOICE 98911 - OPEB VALUATION FOR	101.253.80300	1,500.00
12/23/2025	GEN	161456		JOHN NOBACH	CLOTHING & BOOT ALLOWANCE	101.441.74200	650.00
01/08/2026	GEN	161457	82953-268	ACD.NET	INTERNET	101.276.85200	63.17
		161457	82953-268		INTERNET	101.299.85200	63.17
		161457	82953-268		INTERNET	101.301.85200	189.53
		161457	82953-268		INTERNET	101.336.85200	63.17
		161457	82953-268		INTERNET	101.441.85200	189.51
		161457	82953-268		INTERNET	208.691.85200	63.18
		161457	93678-193		CAMERA SERVICE/FIBER - HOWE FIELDS	208.691.94000	229.90
		161457	82953-268		INTERNET	249.371.85200	63.17
		161457	82953-268		INTERNET	598.528.85200	189.51
		161457	82953-268		INTERNET	598.538.85200	758.10
		161457	82953-268		INTERNET	598.556.85200	189.51
							2,061.92
01/08/2026	GEN	161458	ACE-DECEMBER2025	ACE HARDWARE & LUMBER CO.	HARDWARE	101.265.93100	11.85
		161458	ACE-DECEMBER2025		HARDWARE	101.336.93200	34.11
		161458	ACE-DECEMBER2025		HARDWARE	101.441.73000	6.73
		161458	ACE-DECEMBER2025		HARDWARE	101.441.77600	22.17
		161458	ACE-DECEMBER2025		HARDWARE	101.441.93100	70.98
		161458	ACE-DECEMBER2025		HARDWARE	101.441.93200	65.48
		161458	ACE-DECEMBER2025		HARDWARE	208.691.74405	124.97
		161458	ACE-DECEMBER2025		HARDWARE	208.691.93150	35.19
		161458	ACE-DECEMBER2025		HARDWARE	598.528.93100	196.32
		161458	ACE-DECEMBER2025		HARDWARE	598.528.93200	76.54
		161458	ACE-DECEMBER2025		HARDWARE	598.538.93100	112.00
		161458	ACE-DECEMBER2025		HARDWARE	598.538.93200	108.95
		161458	ACE-DECEMBER2025		HARDWARE	598.538.93210	167.93
		161458	ACE-DECEMBER2025		HARDWARE	598.556.77600	75.93
		161458	ACE-DECEMBER2025		HARDWARE	598.556.93100	2.99
		161458	ACE-DECEMBER2025		HARDWARE	598.556.93200	44.98
							1,157.12
01/08/2026	GEN	161459	1598	BAYES TRUCK & AUTO SERVICE	DD-22 SERVICE, PARTS/LABOR	598.538.93200	815.15
		161459	1599		BT-24 SERVICE, PARTS/LABOR	598.538.93200	815.15
							1,630.30
01/08/2026	GEN	161460	4569	BIOTECH	DECEMBER BIOSOLIDS HAULING AND APPL	598.528.80900	19,792.65
01/08/2026	GEN	161461	P78557	BOBCAT OF LANSING	REPAIR BOBCAT BROOM	101.441.93200	971.18
01/08/2026	GEN	161462	79518	C2AE	ENGINEERING SERVICES DWSRF INV#	598.556.81100-P2402	3,560.19

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
01/08/2026	GEN	161463	BOR-DEC25	CHERYL KAPFF	BOARD OF REVIEW PAY - DECEMBER 2025	101.247.71200	35.00
01/08/2026	GEN	161464	GARRISON-DEC25	CHRIS GARRISON	ELECTRICAL INSPECTIONS - DEC 2025	249.371.81700	589.20
01/08/2026	GEN	161465	206526360392	CONSUMERS ENERGY	ELECTRIC BILL 5421 S. CLINTON TRL	598.538.92100	33.01
		161465	203679110905		ELECTRIC BILL 2650 S. MICHIGAN RD.	598.538.92100	32.65
							65.66
01/08/2026	GEN	161466	LYNCH-DEC2025	DAVID LYNCH	MECHANICAL INSPECTIONS	249.371.81700	660.00
01/08/2026	GEN	161467	21674	DEWPOINT	MANAGED SVS DEWPOINT CLOUD INV# 216	101.172.85400	69.28
		161467	21674		MANAGED SVS DEWPOINT CLOUD INV# 216	101.215.81850	173.99
		161467	21674		MANAGED SVS DEWPOINT CLOUD INV# 216	101.253.85400	382.37
		161467	21674		MANAGED SVS DEWPOINT CLOUD INV# 216	101.276.85400	17.20
		161467	21674		MANAGED SVS DEWPOINT CLOUD INV# 216	101.299.85400	69.28
		161467	21674		MANAGED SVS DEWPOINT CLOUD INV# 216	101.301.85400	222.43
		161467	21674		MANAGED SVS DEWPOINT CLOUD INV# 216	101.336.85400	173.99
		161467	21674		MANAGED SVS DEWPOINT CLOUD INV# 216	101.441.85400	104.18
		161467	21674		MANAGED SVS DEWPOINT CLOUD INV# 216	208.691.85400	69.28
		161467	21674		MANAGED SVS DEWPOINT CLOUD INV# 216	249.371.85400	104.18
		161467	21674		MANAGED SVS DEWPOINT CLOUD INV# 216	598.528.81850	1,042.38
		161467	21674		MANAGED SVS DEWPOINT CLOUD INV# 216	598.538.81850	1,737.82
		161467	21674		MANAGED SVS DEWPOINT CLOUD INV# 216	598.556.81850	1,042.92
							5,209.30
01/08/2026	GEN	161468	INV84833	DORNBOS SIGN & SAFETY INC	ADV. WARNING WEIGHT LMT. BRIDGE SIG	202.473.74000	421.20
01/08/2026	GEN	161469	5099762	EATON RAPIDS ROTARY CLUB	DUES YVONNE RIDGE INV 5099762	101.172.95700	65.00
01/08/2026	GEN	161470	309390	ELHORN ENGINEERING COMPANY	7661-30 LIQUFIED AQUADENE 30 G	598.556.74600	1,232.00
01/08/2026	GEN	161471	S106601826.003	ETNA SUPPLY COMPANY	SENSUS OMINI T2/C2- 1 1/2" & 2" #12	598.556.75000	25.52
01/08/2026	GEN	161472	12232025.01	FARABEE MECHANICAL INC.	EMMISSIONS TESTING ON GEN 1&2 25-2	598.538.93210	1,375.00
01/08/2026	GEN	161473	RI106911778	FP MAILING SOLUTIONS	POSTAGE METER 12/22/25 - 03/21/26	101.299.93300	187.92
01/08/2026	GEN	161474	STARTUP-01-26	GENNY ALLEN	STARTUP - BASKETBALL TICKET SALES &	208.000.00250	450.00
01/08/2026	GEN	161475	29680157	GRANGER CONTAINER SERVICE,	TRASH SERVICE- CITY HALL	101.265.77600	61.36
		161475	29764601		TRASH REM FOR CEMET. 4500 WEST ST _	101.276.94200	110.78
		161475	29764142		TRASH REMOVAL	101.441.94200	139.27
		161475	29764142		TRASH REMOVAL	598.528.94200	107.55
		161475	29764142		TRASH REMOVAL	598.556.94200	118.19
							537.15
01/08/2026	GEN	161476	111003643	GREAT LAKES WINDOW CLEANING	WINDOW CLEANING CITY HALL INV 1110	101.265.77600	55.00

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		161476	111005221		WINDOW CLEANING CITY HALL INV 1110	101.265.77600	55.00
							110.00
01/08/2026	GEN	161477	40902336	GREATAMERICA FINANCIAL SVCS	COPIER LEASE INV # 4090233640902336	101.215.85300	115.81
01/08/2026	GEN	161478	H25799	HOPKINS MECHANICAL SERVICES	WWTP BOILER SYSTEM REPAIR	598.528.93100	1,119.00
01/08/2026	GEN	161479	JEREMY-JAN26	JEREMY KUYKENDOLL	REIMBURSEMENT FOR HYDRANT PARTS	598.528.93200	10.53
01/08/2026	GEN	161480	73022	MASTERS TELECOM LLC.	CITY HALL FAX LINE	101.299.85200	40.66
01/08/2026	GEN	161481	81882	MERIT LABORATORIES	2025 IPP SAMPLES FOR PPG METOKOTE	598.528.74901	486.00
		161481	82156		2025 IPP WWTP LOCAL LIMITS	598.528.74901	1,032.00
		161481	82019		2025 IPP SAMPLES FOR RAPIDS TUMBLE	598.528.74901	486.00
							2,004.00
01/08/2026	GEN	161482	551-668351	MICHIGAN STATE POLICE	MSP TOKEN FEE INV# 668351	101.301.95900	66.00
01/08/2026	GEN	161483	42697	MINUTEMAN PRESS	NEWSLETTER, BILLS, POSTAGE, FOLDING	101.215.74408	583.66
		161483	42694		WINTER 2025 TAX BILLS - INV 42694 P	101.253.72800	832.38
		161483	42694		WINTER 2025 TAX BILLS - INV 42694 P	101.253.74400	779.35
		161483	42697		NEWSLETTER, BILLS, POSTAGE, FOLDING	598.528.73000	879.29
		161483	42697		NEWSLETTER, BILLS, POSTAGE, FOLDING	598.538.73000	879.30
		161483	42697		NEWSLETTER, BILLS, POSTAGE, FOLDING	598.556.73000	879.31
							4,833.29
01/08/2026	GEN	161484	32479	OUTDOOR EQUIPMENT COMPANY	INVOICE 32479, BUSHING THROTTLE LIN	101.336.93800	5.10
		161484	31944		INVOICE 31944, ZE1 812 GASKET	101.336.93800	4.99
							10.09
01/08/2026	GEN	161485	17453	PERCEPTIVE CONTROLS	PHONE ON-SITE SUPPORT FOR WTP	598.556.81700	316.00
01/08/2026	GEN	161486	PETITT-DEC25	PETTIT HARDWARE	HARDWARE DECEMBER 2025	598.556.75200	34.14
01/08/2026	GEN	161487	0002380606	PURITY CYLINDER GASES INC.	QUARTERLY GAS CYLINDER RENTAL (ACET	101.441.94200	372.60
		161487	0002380606		QUARTERLY GAS CYLINDER RENTAL (ACET	598.538.94200	58.33
							430.93
01/08/2026	GEN	161488	RANDY-DEC2025	RANDY JEWELL	ASSESSING AND INSPECTION FEES - DEC	101.257.81700	2,616.00
01/08/2026	GEN	161489	TRUCK98-DEC25	RAPID'S AUTO SERVICE	OIL CHANGE F98 DPW	598.556.93400	79.95
01/08/2026	GEN	161490	RAVEN-MILEAGE4THQT	RAVEN RAWSON	MILEAGE REIMBURSEMENT - NOV - DEC 2	208.691.86000	225.40
01/08/2026	GEN	161491	BOR-DEC25	ROCCO BUYSSE	BOARD OF REVIEW PAY - DECEMBER 2025	101.247.71200	35.00
01/08/2026	GEN	161492	1Z45995603976805477	SAFETY SERVICES INCORPORATE	JACKET PPE	598.556.74401	76.35
		161492	1Z4599560397880741		JACKET PPE	598.556.74401	228.32

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		161492	1Z4599560390830254		JACKET PPE	598.556.74401	76.35
							381.02
01/08/2026	GEN	161493	11605	THE RIGHT TOUCH JANITORIAL	JANITORIAL SERVICES- INVOICE 11605	101.265.77600	360.00
01/08/2026	GEN	161494	123125	UTILITY CONSULTING GROUP	PPCA CALCULATION DEC 2025 INVOICE 1	598.538.92300	204.75
				TOTAL - ALL FUNDS	TOTAL OF 57 CHECKS (1 voided)		70,621.20

--- GL TOTALS ---

101.172.85400	CONTRACTED I.T. SERVICES	69.28
101.172.95700	MEMBERSHIP & DUES	65.00
101.215.74408	NEWSLETTERS	1,160.93
101.215.81850	CONTRACTED I.T. SERVICES	173.99
101.215.85300	OFFICE EQUIPMENT LEASE	115.81
101.215.90400	GENERAL PUBLISHING	336.88
101.247.71200	BOARD MEMBER STIPEND	70.00
101.253.72800	POSTAGE	832.38
101.253.74400	OTHER SUPPLIES	779.35
101.253.80300	INDEPENDENT AUDIT	1,500.00
101.253.85400	CONTRACTED I.T. SERVICES	382.37
101.257.81700	CONTRACTED PROGRAMMING	2,616.00
101.265.77600	CUSTODIAL SERVICES	531.36
101.265.93100	BUILDING MAINTENANCE	11.85
101.276.85200	TELEPHONE & INTERNET	63.17
101.276.85400	CONTRACTED I.T. SERVICES	17.20
101.276.94200	EQUIPMENT RENTAL	110.78
101.299.85200	TELEPHONE & INTERNET	103.83
101.299.85400	CONTRACTED I.T. SERVICES	69.28
101.299.93300	OFF EQUIP REP & MAINT	187.92
101.301.73000	OFFICE SUPPLIES	74.92
101.301.85200	TELEPHONE & INTERNET	702.86
101.301.85400	CONTRACTED I.T. SERVICES	222.43
101.301.92100	PUBLIC UTILITIES	636.32
101.301.95900	MISCELLANEOUS	316.00
101.336.85200	TELEPHONE & INTERNET	63.17
101.336.85400	CONTRACTED I.T. SERVICES	173.99
101.336.92100	PUBLIC UTILITIES	636.32
101.336.93200	EQUIPMENT MAINTENANCE	34.11
101.336.93800	FIRE EQUIP MAINTENANCE	10.09
101.441.73000	OFFICE SUPPLIES	6.73
101.441.74200	CLOTHING & BOOT ALLOWANCE	650.00
101.441.74400	OTHER SUPPLIES	211.58
101.441.77600	CUSTODIAL SUPPLIES	22.17
101.441.85200	TELEPHONE & INTERNET	189.51
101.441.85400	CONTRACTED I.T. SERVICES	111.85
101.441.93100	BUILDING MAINTENANCE	70.98
101.441.93200	EQUIPMENT MAINTENANCE	1,036.66

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
					EQUIPMENT RENTAL	101.441.94200	511.87
					EQUIPMENT - POLICE	101.901.97602	7,354.23
					STREET MAINT. SUPPLIES & MATL	202.473.74000	421.20
					YOUTH BASKETBALL CASHBOX SEED FUNDS	208.000.00250	450.00
					OFFICE SUPPLIES	208.691.73000	45.82
					COMM EVENTS/EMNRICHMENT PRGM	208.691.74405	124.97
					TELEPHONE & INTERNET	208.691.85200	63.18
					CONTRACTED I.T. SERVICES	208.691.85400	69.28
					TRANSPORTATION	208.691.86000	411.74
					PROPERTY MAINTENANCE	208.691.93150	35.19
					CAMERAS	208.691.94000	229.90
					PARK MAINTENANCE SUPPLIES	241.241.74400	17.95
					ISLAND CITY WINE WALK	248.803.93700	44.86
					CONTRACTED INSPECTIONS	249.371.81700	1,249.20
					TELEPHONE & INTERNET	249.371.85200	63.17
					CONTRACTED I.T. SERVICES	249.371.85400	104.18
					OFFICE SUPPLIES	598.528.73000	1,746.16
					SAMPLE ANALYSIS	598.528.74901	2,004.00
					CONTRACTED CLEANING	598.528.80900	19,792.65
					CONTRACTED I.T. SERVICES	598.528.81850	1,042.38
					TELEPHONE & INTERNET	598.528.85200	189.51
					BUILDING MAINTENANCE	598.528.93100	1,315.32
					SEWER EQUIPMENT MAINTENANCE	598.528.93200	500.75
					EQUIPMENT RENTAL	598.528.94200	107.55
					OFFICE SUPPLIES	598.538.73000	1,746.18
					STREET LIGHT SUPPLIES	598.538.75500	572.40
					CONTRACTED I.T. SERVICES	598.538.81850	1,737.82
					TELEPHONE & INTERNET	598.538.85200	758.10
					PUBLIC UTILITIES	598.538.92100	65.66
					ENERGY CHARGE	598.538.92300	409.50
					BUILDING MAINTENANCE	598.538.93100	112.00
					EQUIPMENT MAINTENANCE	598.538.93200	2,359.03
					GENERATOR MAINTENANCE	598.538.93210	1,542.93
					EQUIPMENT RENTAL	598.538.94200	58.33
					OFFICE SUPPLIES	598.556.73000	1,746.19
					SAFETY SUPPLIES	598.556.74401	381.02
					CHEMICALS	598.556.74600	1,232.00
					METER SUPPLIES	598.556.75000	173.11
					PIPE AND FITTINGS	598.556.75200	34.14
					CUSTODIAL SUPPLIES	598.556.77600	75.93
					ENGINEERING SERVICE	598.556.81100-P2402	3,560.19
					CONTRACTED SERVICES	598.556.81700	316.00
					CONTRACTED I.T. SERVICES	598.556.81850	1,042.92
					TELEPHONE & INTERNET	598.556.85200	189.51
					BUILDING MAINTENANCE	598.556.93100	2.99
					EQUIPMENT MAINTENANCE	598.556.93200	44.98
					VEHICLE MAINTENANCE	598.556.93400	79.95
					EQUIPMENT RENTAL	598.556.94200	118.19

CHECK DISBURSEMENT REPORT FOR EATON RAPIDS
CHECK NUMBER 161438 - 161494

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
			TOTAL		70,621.20		

THE CITY OF Eaton Rapids MICHIGAN

Pamela Colestock – Mayor
William Steele – Mayor Pro Tem
Deb Malewski – Council Member
Rick Loftus – Council Member
Ken Nicholas – Council Member

Yvonne Ridge – City Manager
Larry Joe Weeks – Police Chief
Roger McNutt – Fire Chief
LeRoy Hummel – Building Official
Rob Pierce – Public Works/Utilities Director
Genny Allen – Treasurer/Finance Director
Robin Webb – City Clerk
Corey Cagle – Director of Parks, Recreation & Events
Jake Forquer, Community & Economic Development Specialist
Randy Jewell – City Assessor
Cullen Harkness – City Attorney

CITY OF EATON RAPIDS
RESOLUTION NO. 2026-01

A RESOLUTION TO ESTABLISH RENTAL INSPECTION FEES

WHEREAS, Chapter 12, Article VIII of the Code of Ordinances of the City of Eaton Rapids establishes a rental property registration and inspection program to protect the public health, safety, and welfare; and

WHEREAS, the City Council is authorized to establish fees and civil penalties by resolution to defray the administrative, inspection, and enforcement costs associated with the rental property registration program; and

WHEREAS, the City Council desires to adopt a comprehensive fee schedule for the administration and enforcement of Chapter 12, Article VIII;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eaton Rapids that:

1. Rental Property Program Fees Established.

Pursuant to Chapter 12, Article VIII, the following fees are hereby established:

a. **Program Fee (includes registration and inspection):** $150.00
b. **Re-inspection Fee:** $50.00
c. **No-Show Fee:** $50.00
d. **Special Inspection (for-cause inspection):** $50.00
e. **Replacement Certificate:** $10.00
f. **Failure to Register Rental Property Fee:** $150.00

2. Violation Penalties.

Civil fines for violations of Chapter 12, Article VIII shall be as follows, unless otherwise provided by City ordinance:

a. **First Violation:** $150.00
b. **Second Violation:** $250.00
c. **Third or Subsequent Violation:** $500.00

3. Administration.

All fees shall be paid to the City of Eaton Rapids at the time of registration, application, inspection request, or issuance of documentation, as applicable. No inspection, registration, or certificate shall be issued until all required fees have been paid, unless waived in writing by the City.

4. Repealer.

Any prior resolutions or fee schedules inconsistent with this resolution are hereby repealed to the extent of such inconsistency.

5. Effective Date.

This resolution shall take effect immediately upon adoption.

The Foregoing resolution offered by Council Member _____and seconded by Council Member _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

The resolution is adopted by the City of Eaton Rapids and approved by the Mayor on this 12th day of January 2026.

_____
Pamela Colestock, Mayor

RESOLUTION DECLARED ADOPTED:

STATE OF MICHIGAN)

)ss.

COUNTY OF EATON)

I, the undersigned, the duly qualified and acting Clerk of the City of Eaton Rapids, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Eaton Rapids at a regular meeting held on the 12th day of January 2026, the original of which resolution is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Michigan Public Acts of 1976, including the case of a special or rescheduled meeting, notice by posting at least 18 hours prior to the time set for said meeting.

IN WITNESS WHEREOF, I have hereunto set my official signature, this 12th day of January 2026.

_____
Robin Webb, City Clerk

THE CITY OF Eaton Rapids MICHIGAN

Pamela Colestock – Mayor
William Steele – Mayor Pro Tem
Deb Malewski – Council Member
Rick Loftus – Council Member
Ken Nicholas – Council Member

Yvonne Ridge – City Manager
Larry Joe Weeks – Police Chief
Roger McNutt – Fire Chief
LeRoy Hummel – Building Official
Rob Pierce – Public Works/Utilities Director
Genny Allen – Treasurer/Finance Director
Robin Webb – City Clerk
Corey Cagle – Director of Parks, Recreation & Events
Jake Forquer, Community & Economic Development Specialist
Randy Jewell – City Assessor
Cullen Harkness – City Attorney

CITY OF EATON RAPIDS
RESOLUTION NO. 2026-02

A RESOLUTION TO ESTABLISH A SOLID WASTE COLLECTOR LICENSE FEE FORTHE CITY OF EATON RAPIDS, MICHIGAN

WHEREAS, Chapter 11, Article II of the Code of Ordinances of the City of Eaton Rapids requires any person engaging in the business of collecting, transporting, or disposing of solid waste within the City to obtain a license from the City; and

WHEREAS, Section 11-35 of the Code of Ordinances provides that the license fee shall be established from time to time by the City Council; and

WHEREAS, the City Council desires to establish a solid waste collector license fee to defray administrative, inspection, and enforcement costs associated with the licensing and regulation of private solid waste collectors operating within the City;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eaton Rapids that:

1. **License Fee Established.**
   The annual license fee for any person or entity engaging in the business of collecting, transporting, or disposing of solid waste within the City of Eaton Rapids is hereby established in the amount of **One Hundred Dollars ($100.00) per calendar year.**
2. **Term of License.**
   Each license issued pursuant to Chapter 11, Article II of the City Code shall be issued on a **calendar year basis**, unless sooner suspended or revoked in accordance with City ordinances.
3. **Administration.**
   The license fee shall be paid to the City of Eaton Rapids at the time of application to the City Clerk, and no license shall be issued until all requirements of Chapter 11, Article II have been satisfied.
4. **Effective Date.**
   This resolution shall take effect immediately upon adoption.

The Foregoing resolution offered by Council Member _____and seconded by Council Member _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

The resolution is adopted by the City of Eaton Rapids and approved by the Mayor on this 12th day of January 2026.

_____
Pamela Colestock, Mayor

RESOLUTION DECLARED ADOPTED:

STATE OF MICHIGAN)

)ss.

COUNTY OF EATON)

I, the undersigned, the duly qualified and acting Clerk of the City of Eaton Rapids, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Eaton Rapids at a regular meeting held on the 12th day of January 2026, the original of which resolution is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Michigan Public Acts of 1976, including the case of a special or rescheduled meeting, notice by posting at least 18 hours prior to the time set for said meeting.

IN WITNESS WHEREOF, I have hereunto set my official signature, this 12th day of January 2026.

_____
Robin Webb, City Clerk

THE CITY OF Eaton Rapids MICHIGAN

Fee Schedule

Building Department
City Hall - 517-663-8118
lhummel@cityofeatonrapids.gov

Total Valuation	Permit Fee
$1.00 - $500.00	$ 23.50
$501.00 - $2,000.00	$23.00 for the first $501.00 plus $3.05 for each additional $100.00 or fraction thereof to and including $2,000.00
$2,001.00 - $25,000.00	$69.25 for the first $2,001.00 plus $14.00 for each additional $1,000.00 or fraction thereof to and including $25,000.00.
$25,001.00 - $50,000.00	$391.75 for the first $25,001.00 plus $10.10 for each additional $1,000.00 or fraction thereof to and including $50,000.00
$50,001.00 - $100,000.00	$643.75 for the first $50,001.00 plus $7.00 for each additional $1,000.00 or fraction thereof to and including $100,000.00
$100,001.00 - $500,000.00	$993.25 for the first $100,001.00 plus $5.60 for each additional $1,000.00 or fraction thereof to and including $500,000.00

Revised 6/23/2025– Effective 7/1/ 2025. Revised 1/12/2026 – Effective 1/12/2026

THE CITY OF Eaton Rapids MICHIGAN

Fee Schedule

Building Department - Continued
City Hall - 517-663-8118
lhummel@cityofeatonrapids.gov

Total Valuation	Permit Fee
$500,001.00 - $1,000,000.00	$3,233.75 for the first $500,000.00 plus $4.75 for each additional $1,000 or fraction thereof to and including $1,000,000.00
Over $1,000,001.00	$5608.25 plus $3.65 for each $1000.00 or part thereof, above $1,000,001.00

THE CITY OF Eaton Rapids MICHIGAN

Fee Schedule

Building Department - Continued
City Hall - 517-663-8118
lhummel@cityofeatonrapids.gov

Additional Building Department

Sign Installation (may also require electrical permit) … $70.00 each

Swimming Pools

- Above ground $80.00
- In ground $90.00

Siding…… $65.00

Roofing or Re-roofing…… $105.00

Building Demolition

- Under 300 sq ft $70.00
- Over 300 sq ft $80.00

Window New or Replacement (1 or more) $65.00

Building Moving…….....$150.00

Moving Private Sheds/Barns $80.00

Contractor License Registration 3 years. $15.00

Residential Plan Review…… $150.00

Commercial Plan Review $55.00/hr

Administrative Site Plan Review.....$150.00

Lot Line Adjustment.....$150.00

Construction Without Permit.....$50.00

Use of outside consultants for plan review and/or inspections .....Actual Cost (Requires $2,000 Deposit)

Building, Electrical. Mechanical and Plumbing permit applications can be found on the City website (under apply for) or in the City Hall lobby.

THE CITY OF Eaton Rapids MICHIGAN

Fee Schedule

Building Department - Continued
City Hall - 517-663-8118
lhummel@cityofeatonrapids.gov

Additional Zoning Department

Chicken permit .....$50.00 2/year permit

Temporary Sign $10.00

Fence (new or replacement) $45.00

Accessory Structure/shed (less than 200 sq. ft.).....$45.00

Temporary Tents/Canopy (Commercial) .....$50.00 Per Day

Other Inspections and Fees

Inspection Type

Inspections outside of normal business hours.....$55.00/hr

Reinspection fees assessed under
provisions of Section 108.1 of the Building Code $55.00/hr

Inspections for which no fee is specifically indicated....$55.00/hr

Additional plan review required by changes,
Additions or revisions $55.00/hr

All required Inspections $55.00

Investigation Fee $55.00

THE CITY OF Eaton Rapids MICHIGAN

Fee Schedule

Building Department - Continued
City Hall - 517-663-8118
lhummel@cityofeatonrapids.gov

Planning Commission Review Fees/Zoning Board of Appeals

Site Plan review $300.00

Special Meeting of Planning Commission $300.00

Rezoning application hearing $500.00

Land division $300.00

Conditional use permit hearing.....$300.00

Zoning Board of Appeals Hearing $300.00

Site Condo Plan Review Preliminary.....$500.00 plus additional costs

Site Condo Plan Review Final.....$300.00

Subdivision Plan Review Preliminary .....$500.00 plus additional costs

Subdivision Plan Review Final $300.00

Master Plan Change.....$200.00

Construction Board of Appeals.....$300.00

THE CITY OF Eaton Rapids MICHIGAN

Fee Schedule

Building Department - Continued
City Hall - 517-663-8118
lhummel@cityofeatonrapids.gov

Rental Inspection Fees

Program Fee (Includes registration & Inspection)	$150.00
Re-Inspection	$50.00
No Show Fee	$50.00
Special Inspection (For Cause Fee)	$50.00
Replacement Certificate	$10.00
Failure to Register Rental Property	$150.00
First Violation	$150.00
Second Violation	$250.00
Third (and subsequent) Violation	$500.00

Fee Schedule

Community and Economic Development Department
City Hall - 517-663-8118
jforquer@cityofeatonrapids.gov

Temporary Tents/Canopy (Commercial) .....$50.00 Per Day

Marriage Ceremony Fee (Mayor) $50.00
pcolestock@cityofeatonrapids.gov

THE CITY OF Eaton Rapids MICHIGAN

Fee Schedule

Parks, Recreation & Events
City Hall - 517-663-8118
ccagle@cityofeatonrapids.gov

Permits

Pavilion 1 Howe Memorial Park $50.00
Pavilion 2 Howe Memorial Park $65.00
Pavilion 3 Mill Pointe Park.....$65.00
GAR Island Gazebo $50.00
Ballfield (No Prep) $50.00
Basketball Court $50.00
Banner Permit .....$100.00 plus $50 per week
Parade Permit .....Built into Event Application
Peddlers Permit (One Day) $25.00
Peddlers Permit (One Month).....$50.00
Peddlers Permit (One Year) $100.00
Special Event Application.....$50.00

Football Field (no lining).....$50.00
Football Field (per lining).....$100.00

Tournament Rentals

Ballfield (prepped/lined).....$100.00
Stadium Lights (per field) $50.00
Field Refresh (per field) $50.00

Travel Ball Rentals

Regular Season Home Field .....$50.00/Per Game
Extra Linings/Prep (per field).....$50.00
Practice (per field).....$10.00/hr

THE CITY OF Eaton Rapids MICHIGAN

Fee Schedule

Utility Fees and Right of Way Permit
City Hall - 517-663-8118
rpierce@cityofeatonrapids.gov

Bulk Water Use	$100.00 Plus Current Water Rate After 1,000 Gallons
Water Equity Fee	$1,000.00 Service City Resident - No tap fee for Riverwood or Inverness
Water Equity Fee	$1,500.00 Service Twp Resident
Water Tap	
Gravel street	$1,500.00
Concrete/Asphalt street	$1,700.00

Sewer Use	$750.00 City resident 200 gal per day use
Sewer Use	$1500.00 Township resident 200 gal per day use
Sewer Saddle	$75.00 only if the City supplies
Sewer Tap	$700.00 only if the City taps
Temporary Electric service	$75.00
Right of Way Permit	$45.00

Fee Schedule

Cemetery Fees
City Hall - 517-663-8118
rwebb@cityofeatonrapids.gov

Purchase of Burial Lot

Resident/Taxpayer $600.00

Non-Resident $800.00

Grave Opening/Closing

Weekdays (Normal Operating Hours) $600.00

After Hours, Weekends & Holidays $750.00

Baby land including lot $150.00

Baby on Parents lot.....$100.00

Cremation

Weekdays (Normal Operating Hours) $350.00

After Hours, Weekends & Holidays $550.00

Mausoleum

Weekdays (Normal Operating Hours) ~~after~~ $150.00

After Hours, Weekends, & Holidays $250.00

Miscellaneous

Foundations are .50 cents per square inch with a $75.00 minimum.

The City Council establishes the fees for cemetery related items. Periodically, these fees are reviewed and may be subject to change without notice.

THE CITY OF Eaton Rapids MICHIGAN

Fee Schedule

Fire Department Fees
rmcnutt@cityofeatonrapids.com

Recreational Fire Permit.....Free

Municipal Civil Infraction Fines

1st Offense.....$150.00
2nd Offense.....$250.00
3rd Offense.....$500.00

****UNLESS NOTED DIFFERENTLY BY CITY ORDINANCE VIOLATION****

City Parking Violation Fines
Police Department
517-663-8118

Obstructing Traffic.....$10.00
All Night Parking (2am to 5am).....$10.00
Parking in Fire Lane.....$10.00
Time Restricted parking.....$10.00
Parking in Right of Way.....$10.00
Disabled Vehicle Parking (Handicapped).....$75.00
Front Yard Parking.....$10.00
Prohibited Parking.....$10.00

THE CITY OF
Eaton Rapids
MICHIGAN

Pamela Colestock – Mayor
William Steele – Mayor Pro Tem
Deb Malewski – Council Member
Rick Loftus – Council Member
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Jake Forquer, Community & Economic Development Specialist
Randy Jewell – City Assessor
Cullen Harkness – City Attorney

CITY OF EATON RAPIDS
RESOLUTION NO. 2026-03

A RESOLUTION TO ADOPT A REVISED FEE SCHEDULE FOR THE CITY OF EATON RAPIDS, MICHIGAN

WHEREAS, the City of Eaton Rapids issues a wide range of permits and provides various services for which a fee is required under the City of Eaton Rapids Code of Ordinances; and

WHEREAS, the City Council periodically adopts a Fee Schedule to establish the fees to be collected for the issuance of such permits and the provision of such services; and

WHEREAS, City staff has reviewed the current Fee Schedule and recommended specific revisions to ensure it reflects the City's current costs for providing said permits and services; and

WHEREAS, the City Council has reviewed and discussed the proposed revisions to the Fee Schedule.

NOW, THEREFORE, BE IT RESOLVED that the attached revised Fee Schedule is hereby adopted and shall become effective January 12, 2026.

The Foregoing resolution offered by Council Member _____and seconded by Council Member _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

The resolution is adopted by the City of Eaton Rapids and approved by the Mayor on this 12th day of January 2026.

_____
Pamela Colestock, Mayor

RESOLUTION DECLARED ADOPTED:

STATE OF MICHIGAN)

)ss.

COUNTY OF EATON)

I, the undersigned, the duly qualified and acting Clerk of the City of Eaton Rapids, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Eaton Rapids at a regular meeting held on the 12th day of January 2026, the original of which resolution is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Michigan Public Acts of 1976, including the case of a special or rescheduled meeting, notice by posting at least 18 hours prior to the time set for said meeting.

IN WITNESS WHEREOF, I have hereunto set my official signature, this 12th day of January 2026.

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Robin Webb, City Clerk