City of Eaton Rapids Work Session Meeting
June 22, 2026

The Work Session of the Eaton Rapids City Council was held at City Hall, 200 S. Main Street, on June 22, 2026, at 5:00 p.m.

Call To Order:

Mayor Colestock called the work session to order at 5:00 p.m. Present were Mayor Colestock, Mayor Pro Tem Steele, and Councilmembers Malewski, Loftus, and Nicholas.

Administrative Staff present included City Manager Ridge, Parks, Recreation, and Events Director Cagle, Treasurer/Finance Director Allen, Clerk Webb, Chief Weeks, Chief McNutt, Public Works/Utilities Director Pierce and City Attorney Harkness.

Public Comments: None

Unfinished and Special Business:

New Business

1. **Service Agreements (Teen Center, Senior Center, Historical Society)**

City Manager Ridge presented the revised agreement for the Teen Center, Senior Center and the ER Historical Society for the new contract period of July 1, 2026 - June 30, 2027. Make the expectation more clear for reporting and spending of the funds.

2. **FY 25/26 Budget Amendments**

Director Allen presented the 22025/2026 Budget Amendments for the council to review. She presented some information on the transaction.

3. **Eaton Conservation District (Letter of Support – EGLE Grant Application)**

City Manager Ridge presented a letter of support for the Eaton Conservation District. This grant is to help reduce the E coli contamination.

4. **BS&A Cloud Agreement**

City Manager Ridge presented the BS&A contract to start the migration of the .net program that is becoming obsolete to the new cloud version of the BS&A software. This migration will take place over the course of the next year.

5. Public Comments : None

Board & Committee Reports:

Loftus – Councilmember Loftus gave an update on the Parks, Recreation and Events Board with a recap of the Summer Kickoff events, discussion on the Monarch Pledge, and the expansion of parks for the monarch butterflies. The city is in full swing with preparations for the July 4th 250th celebration, which will take place July 1-4. Also, adult kickball will begin in July. He attended the Oakridge Park meeting, and they are reviewing the brochure to remove redundancies. No change on treasury report. Wayne Ash is fixing dock at pond. The "refreshed" library is open. There is now a chess club at Mark's Place on Sundays at noon. Lastly, Knight St looks great.

Steele – Mayor Pro Tem Steele reminded everyone of the many activities around town. The construction projects are continuing and will move on to the next project as they are completed. We will enjoy the completions when they are done.

Malewski – Councilmember Malewski stated that the 250th banners downtown look great. She was also asked if these would be available to purchase after the events. There will be a Revolutionary War Patriots presentation at the GAR Museum on July 14th.

Nicholas- Councilmember Nicholas inquired about old street signs that are being replaced.

Mayor Colestock – Mayor Colestock gave an update on the DDA meeting, actively using the funds raised to beautify the downtown, park benches, bike racks, new trash cans, along with banners and beautiful flowers. Pole decorations will be sold for the Christmas Holiday, starting in July. Preparation is underway for the Event Tent for the 4th of July. DDA property has gone out for bid for the second time. Hollow Ridge is approximately 75 % complete.

There was a discussion about the Horner Mill 1 million grant, update on bank erosion and old street signs that are being replaced.

Clerk Webb- She gave an update on the Election and Utility Billing

Chief McNutt – He has submitted a grant application for equipment.

Treasurer Allen – She gave an update on the Fiscal Year End, Summer tax preparation, and Audit Schedule.

Director Pierce – He is staying close to all of the projects going on in the city. Pre-Construction meeting for the 2nd half of Knight St. the 1st project will be done by July 4th.

City Manager Ridge – Director Cagle will be wrapping the pole in front of City Hall for a sample of what you will purchase when you purchase a pole. Poles go on sale in July. There are already 10 poles sold. She thanked the Board of Commissioners for approving the grants. Corey had spoken at the Ways & Means meeting during public comment. Rottenbucher Pharmacy has received approval for the apartment above. Funding will be available in September. She meets with LEAP and Aaron Tobias to discuss options for funding for 400 Dexter. Lastly, there are 2 positions available, one part-time clerk assistant and a DPW position. Many applications for the DPW position. Interviews to come.

Steele moved, and Malewski seconded, to adjourn the meeting at 6:27 p.m. Motion carried.

Pamela Colestock, Mayor

Robin Webb, City Clerk