Pamela Colestock – Mayor
William Steele – Mayor Pro Tem
Deb Malewski – Council Member
Rick Loftus – Council Member
Ken Nicholas – Council Member

Yvonne Ridge – City Manager
Larry Joe Weeks – Police Chief
Roger McNutt – Fire Chief
LeRoy Hummel – Building Official
Rob Pierce – Public Works/Utilities Director
Genny Allen – Treasurer/Finance Director
Robin Webb – City Clerk
Corey Cagle – Director of Parks, Recreation & Events
Jake Forquer – Community and Economic Development Specialist
Randy Jewel – City Assessor
Cullen Harkness – City Attorney

CITY COUNCIL MEETING
AGENDA

September 14, 2026
7:00 p.m.
City Hall

This meeting will be streamed live for viewing only at:
https://us06web.zoom.us/j/81891922214
Meeting ID: 818 9192 2214
Please note all public comments must be made in person.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **INVOCATION**
5. **APPROVAL OF THE AGENDA**
6. **APPROVAL OF MEETING MINUTES**

   a. Approval of the Work Session Meeting Minutes for August 24, 2026.

   b. Approve the Closed Session Minutes for August 24, 2026, under MCL 5.268(h) to consider material exempt from discussion or disclosure by state or federal statute.

   c. Approval of the Closed Session Minutes for August 24, 2026, under MCL 15.268(a) to consider periodic personnel evaluation of an employee.

   d. Approval of the City Council Meeting Minutes for August 24, 2026.

7. **APPROVAL OF EXPENDITURES**

   Approve Expenditures for the City of Eaton Rapids for September 14, 2026, totaling $1,973,468.16

8. **PUBLIC COMMENT**
9. **PUBLIC HEARINGS**
10. **UNFINISHED AND SPECIAL BUSINESS**

    Eaton Rapids Area District Library – 150 Years of the Library

11. NEW BUSINESS

a. **Adopt Ordinance 2026-07** an Ordinance to Amend Chapter 17 to Add Article I, Sections 17-1 through 17-5, Mobile Food Vendors, of the Codified Ordinances of City of Eaton Rapids, Eaton County

12. PUBLIC COMMENT

13. REPORTS

a. Fire Chief, Police Chief, City Manager

b. Council Members.

c. Mayor

14. ADJOURNMENT

ADDRESSING THE CITY COUNCIL

This item on the agenda is for the public to present comments to City Council regarding any topic. Anyone wishing to speak should raise their hand and when recognized by the mayor, should stand, come to the microphone, give their name, and address and proceed with their comments. In the interest of time, citizens are limited **to five minutes** to present their comments.

NEXT MEETING

Monday, September 28, 2026

BOARDS AND COMMISSION OPENINGS:

Recreation Sub Committee Alternates (2)
Zoning Board of Appeals Alternates (1)
Local Development Finance Authority (1)

City of Eaton Rapids Work Session Meeting
August 24, 2026

The Work Session of the Eaton Rapids City Council was held at City Hall, 200 S. Main Street, on August 24, 2026, at 5:00 p.m.

Call To Order:

Mayor Colestock called the work session to order at 5:00 p.m. Present were Mayor Colestock, Mayor Pro Tem Steele, and Councilmembers Malewski, Loftus, and Nicholas.

Administrative Staff present included City Manager Ridge, Treasurer/Finance Director Allen, Clerk Webb, Chief Weeks, Chief McNutt, Parks, Recreation and Events Director Cagle, and City Attorney Harkness.

Public Comments: None

New Business

1. Mobile Food Vendor Ordinance

Director Cagle presented the Mobile Food Vendor Ordinance with Attorney Harkness's input. Discussion Ensued.

2. Replace Air Conditioner Public Safety Building and Budget Amendment

Chief McNutt presented two quotes for replacing an air conditioner at the Public Safety Building. It was not included in the budget and will require a budget amendment . City Manager Ridge remarked that they were hoping the air conditioner would last one more year. . Discussion Ensued.

3. Lieutenant Position

Chief Weeks presented the Lieutenant position again and proposed increasing the salary for this position in order to get a qualified candidate. City Manager Ridge proposed reviewing the latest wage comparisons in MML for this position and giving Council the figure she gathered. She agreed to discuss the outcome with the Chief and bring it to Council. Discussion Ensued

Steele moved, Malewski seconded to go into Closed Session at 5:20 pm.

Closed Session under MCL 15.268(h) to consider material exempt from discussion or disclosure by state or federal statute

Steele moved, Malewski seconded to go into Closed Session at 6:04 pm.

Closed Session under MCL.268(a) to consider periodic personnel evaluation of an employee

Public Comments: None

Board & Committee Reports will be presented at the Regular Meeting

Steele moved, and Malewski seconded, to adjourn the meeting at 6:47 p.m. Motion Carried.

_____ _____

Pamela Colestock, Mayor Robin Webb, City Clerk

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City Council Meeting
August 24, 2026

A regular Eaton Rapids City Council meeting was held at City Hall, 200 S. Main Street, on August 24, 2026, at 7:00 p.m.

Call To Order:

Mayor Colestock called the meeting to order at 7:00 p.m.

Roll Call:

Mayor Colestock, Mayor Pro-Tem Steele, Councilmembers Malewski, Loftus, and Nicholas were present.

Invocation:

Pastor Steve Laginess, from Thrive Church, provided the invocation.

Approval of the Agenda:

Steele moved, and Malewski seconded, approving August 24, 2026, Council meeting agenda as presented. **Motion carried.**

Approval of August 10, 2026, City Council Work Session Meeting Minutes:

Steele moved, and Nicholas seconded, approving August 10, 2026, City Council Work Session meeting minutes as presented. **Motion carried.**

Approval of July 27, 2026, City Council Meeting Minutes:

Steele moved, and Loftus seconded, approving August 10, 2026, City Council meeting minutes as presented. **Motion carried**.

Approval of Expenditures totaling $1,244,493.28

Steele moved, and Nicholas seconded, approving expenditures of the City of Eaton Rapids, totaling $1,244,493.28. **Motion carried.**

Public Comment:

Commissioner Barber announced the tire recycling coming on the 3rd weekend of September; you must register online for this event. He mentioned that Erosion control is moving from the Drain Commission department to the Construction Code office to improve efficiency in data requirements. Lastly, September 8th will be the Truth in Budget Meeting, no cut and still a huge deficit in the retirement funding.

New Business:

Adopt Ordinance 2026-07 an Ordinance to Amend Chapter 17 to Add Article I, Section 17-1 through 17-5, Mobile Food Vendors, of the Codified Ordinances of City of Eaton Rapids, Eaton County, Michigan

No Action Required.

Adopt Ordinance 2026-05 an Ordinance to rescind Chapter 8 ¾ , Fair Housing, and to amend Chapter 10 to add sections 10-1, 10-2, 10-3, and 10-4, Fair Housing, of the Codified Ordinances of City of Eaton Rapids, Eaton County, Michigan

Steele moved, and Nicholas seconded, to approve Ordinance 2026-05 to rescind Chapter 8 ¾, Fair Housing, and to amend Chapter 10 to add sections 10-1, 10-2, 10-3, and 10-4, Fair Housing, of the Codified Ordinances of City of Eaton Rapids, Eaton County, Michigan

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Roll call vote:
Yeas: 4 – Malewski, Nicholas, Loftus, and Mayor Colestock
Nays: 1 - Steele
Absent: 0

Adopt Ordinance 2026-06 to Amend Sections 19-9 and 9-10 and to Rescind Section 19-11, of Article 1 of Chapter 19, Streets, Sidewalks, and Public Grounds, of the Codified Ordinances of City of Eaton Rapids, Eaton County, Michigan

Steele moved, and Malewski seconded, to approve Ordinance 2026-06 to Amend Sections 19-9 and 9-10 and to Rescind Section 19-11, of Article 1 of Chapter 19, Streets, Sidewalks, and Public Grounds, of the Codified Ordinances of City of Eaton Rapids, Eaton County, Michigan

Roll call vote:
Yeas: 5 – Nicholas, Loftus, Steele, Malewski, and Mayor Colestock
Nays: 0
Absent: 0

Adopt Resolution 2026-86 to approve Third Addendum to Intergovernmental Agreement for School Resource Officer

Steele moved, and Nicholas seconded, to approve Resolution 2026-73 to approve Third Addendum to Intergovernmental Agreement for School Resource Officer.

Roll call vote:
Yeas: 5 – Loftus, Steele, Malewski, Nicholas, and Mayor Colestock
Nays: 0
Absent: 0

Adopt Resolution 2026-87 to approve Purchase and Installation of Air Conditioner System at Public Safety Building

Steele moved, and Malewski seconded, to approve Resolution 2026-87 to approve Purchase and Installation of Air Conditioner System at Public Safety Building.

Roll call vote:
Yeas: 5 – Steele, Malewski, Nicholas, Loftus, and Mayor Colestock
Nays: 0
Absent: 0

Adopt Resolution 2026-88 to approve Budget Amendment for FY 2026-2027 Budget

Steele moved, and Nicholas seconded, to approve Resolution 2026-88 to approve Budget Amendment for FY 2026-2027 Budget.

Roll call vote:
Yeas: 5 – Malewski, Nicholas, Loftus, Steele, and Mayor Colestock
Nays: 0
Absent: 0

Public Comments:

Ray Miller, 405 State St, commented on the National Day of Prayer, May 6th, 2027, and a preparatory meeting for the National Day of Prayer will be on November 6th at 5:30 pm, with a light meal provided. All are welcome. See Him or Amy Tait for more information.

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Reports:

Police Chief – Chief Weeks mentioned the revenue-sharing fund from the Federal Government for the public safety departments. He requested that Eaton Rapids Township and Hamlin Township give theirs to the City of Eaton Rapids, due to the fact that they don't have any public safety in their municipalities. Aurelius Township offered their revenue-sharing to the City of Eaton Rapids. Lastly, he has heard there is going to be a meeting pertaining to Animal Control and wanted to know if the city has shown an interest?

City Manager – City Manager Ridge announced the opening of the Social District on September 2, 2026; the Kids Market was a great success; and the departure of (Ranger) Raven. She will be completing her park visits before she leaves at the end of the week to move out west. We wish her well. Lastly, City Manager Ridge hopes to have project updates soon and the potholing grant has almost expired, but hopes to have a final push to get more done before the grant runs out in order to minimize our cost to complete.

Council Member:

Steele – Mayor Pro Tem Steele couldn't attend the Active Shooter simulation but listened to the calls on the scanner. This was a well-planned, highly coordinated event and all participants were exceptional, from the entire police department to EMS and volunteers.

Malewski – Councilmember Malewski mentioned Autumn on the Island is October 3rd, the same day as the Triathlon. Several weddings were scheduled on the Island; Fun on the Farm and corn hole contest were a big hit.

Loftus – Councilmember Loftus reported of the discussion at the Parks, Recreation and Event Board meeting topics of discussion, Mayor Monarch Pledge with related communication to resident to encourage planting Monarch gardens, upcoming meeting will discuss end-of season park reviews, grants for small projects for each park, discussion of painting bathroom building at Howe Park, fixing ORC trailer, looking for replacement, want to standardize signage for parks, upcoming triathlon, and scarecrow contest. Oakridge Park has created new maps to include the new northern trail. He will pass them along to the Police and Fire Departments. A tentative ribbon-cutting date is set for September 21st to display the new pavilion, benches, and park improvements. Almost all of the benches are installed except for the one honoring Bill Botti, for which the plaque is being made. Wayne Ash continues to work on the dock repair. Fun on the Farm, lived up to its name, including the quilt display in the church provided by Main Street Quilters. He attended the Active Shooter Simulation on August 13th, with 300 area public safety personnel, volunteers and specialized equipment. He raved about Deb Malewski's article in the county journal reporting on the event, and praised Mayor Colestock, Police Chief Seeks, and Dave Hendon for representing the city in the mock news conferences (part of the simulation). Lastly, he congratulated Lieutenant Creger for his part in organizing the event and applauded the Kids Market and looks forward to the next installment.

Mayor Colestock – Mayor Colestock read a note sent to City Hall thanking the city for the prompt response to take care of some branches on wires. DDA installed new benches and trash can throughout the city. DDA will purchase flags/banner to replace the 250th existing banner. Due to popular demand, the 250th banners will be for sale for $50 each. DDA also encourages ribbon cutting for new businesses. She also stated she ran into longtime residents in Family Fare and they love living in Eaton Rapids and they love this city, the events, beauty and safety

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make it a pleasure to be a part of this community. They look forward to the next event and all of the changes being complete.

Adjournment

Steele moved, and Malewski seconded, to adjourn the Council meeting. **Motion carried**.

The meeting adjourned at 7:40 pm.

_____ _____

Pamela Colestock, Mayor *Robin Webb, City Clerk*

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MEETING DATE 09/14/2026

TREASURER/FINANCE DIRECTOR

To: Mayor and City Council

☐Work Session

From: Genny Allen

☒Regular Meeting

Submitted: 09/10/2026

Subject: Expenditures for Council Approval on Monday September 14, 2026

Recommendation

This expenditures report is provided to City Council for review no later than the Friday preceding the City Council meeting at which the expenditures are approved.

Questions regarding these expenditures should be directed to the Treasurer/Finance Director.

Expenditures

Aug 25 – Sept 10, 2026	Check/Payment Disbursements (162309 -162373)	$ 1,011,368.50
August 28, 2026	ACH - Blue Cross Blue Shield	$ 9,594.76
August 28 & 31, 2026	ACH – Payroll	$ 124,714.00
September 1, 2026	ACH – Blue Care Network	$ 34,230.71
September 1, 2026	ACH – MPPA	$ 87,079.68
September 2, 2026	ACH – DWSRF – C&D Hughes	$ 279,399.26
September 4, 2026	ACH – MPPA	$ 68,326.23
September 11, 2026	ACH – Payroll	$ 115,498.47
September 14, 2026	ACH – MPPA	$ 243,256.55
	Total	**$ 1,973,468.16**

Suggested Motion

Motion to approve the payment of expenditures in the amount of $1,973,468.16.

CHECK DISBURSEMENT REPORT FOR EATON RAPIDS
CHECK NUMBER 162309 - 162373
Banks: GEN

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
08/25/2026	GEN	162311	WO9102734	BETH STRAIT	WO-9102734 /BETH STRAIT APPLIANCE R	598.538.92320	75.00
08/25/2026	GEN	162312	205548139627	CONSUMERS ENERGY	GAS BILL 200 S MAIN CITY HALL	101.299.93100	21.00
		162312	203679469764		GAS BILL 301 MARKET ST UNIT A	101.441.92100	137.58
		162312	205548139613		GAS BILL 100 HOWE DR.	208.691.92100	21.00
		162312	204925289502		GAS BILL 112 E.HAMLIN ST.	208.691.92100	21.00
		162312	202255616875		GAS BILL 301 MARKET ST. UNIT C	598.538.92100	256.18
		162312	203679469762		GAS BILL 700 CANAL ST. WTP	598.556.92100	165.29
		162312	202255616858		GAS BILL 700 CANAL ST. #B	598.556.92100	21.00
							643.05
08/25/2026	GEN	162313	INV87701	DORNBOS SIGN & SAFETY INC	STREET SIGN NO PARKING ANY TIME	203.474.74000	93.25
08/25/2026	GEN	162314	IRONHORSE-PMT1	IRON HORSE EXCAVATION LLC	PLAINS RD SEWER EXT PAY APP #1	598.528.95500-P2615	768,862.64
08/25/2026	GEN	162315	REPLACEMENT	MARTIN VANEK	PLANNING COMMISSION MEETING	101.721.71000	20.00
08/25/2026	GEN	162316	02892	NATIONAL HOSE TESTING SPECI	LADDER TESTING, AERIAL TESTING, HEA	101.336.74400	1,941.00
08/25/2026	GEN	162317	OREILLY-JULY26	O'REILLY AUTO PARTS	AUTO PARTS	101.441.93200	18.99
08/25/2026	GEN	162318	21006	PSYBUS	T YOUNG EVAL INV# 21006	101.301.83500	625.00
08/25/2026	GEN	162319	653819-653820	UTILITY SERVICECOMPANY ,INC	QUARTERLY MAINT. EAST AND WEST WATE	598.556.81700	17,318.62
09/02/2026	GEN	162320	52212106	ALTEC INDUSTRIES, INC.	DIAGNOSE AND REPAIR ROTATION FUNCTI	598.538.93200	534.00
09/02/2026	GEN	162321	248695	AMERICAN RENTALS	PORTABLE TOILETS	208.691.94202	1,443.00
		162321	248695		PORTABLE TOILETS	241.241.94202	147.00
		162321	248695		PORTABLE TOILETS	598.538.93210	147.00
							1,737.00
09/02/2026	GEN	162322	26003-5	C&D HUGHES	SIDEWALK REPLACEMEN - E. KNIGHT	598.556.81700	427.70
09/02/2026	GEN	162323	80279	C2AE	CAT B GRANT ENG. (E.KNIGHT TO CEN	203.455.81100-P0471	2,911.05
		162323	80286		CAT B GRANT ENG. (E.KNIGHT TO CEN	203.455.81100-P0471	6,501.56
		162323	80287		CAT B GRANT ENGINEERING (HOLLOW R	203.455.81100-P0471	2,288.24
		162323	80293		SEWER	598.528.81100	1,519.84
		162323	80270		MCARTHUR RIVER I&I INVESTIGATIONS	598.528.81100-P2610	2,471.45
		162323	80278		MCARTHUR RIVER I&I INVESTIGATION	598.528.81101-P2615	25,566.77
		162323	80288		ENGINEERING SERVICES DWSRF INV#	598.556.81100-P2402	103,922.35
							145,181.26
09/02/2026	GEN	162324	S3-260871226	CUMMINS	GENERATOR PM SUPPLIES	598.538.93210	2,006.63
09/02/2026	GEN	162325	103350	DEWPOINT	FORTICARE INVOICE #103350	101.172.85400	50.39
		162325	103363		MS 365 ANNUAL SERVICES INVOICE # 10	101.172.85400	13.91
		162325	103350		FORTICARE INVOICE #103350	101.215.81850	374.03

CHECK DISBURSEMENT REPORT FOR EATON RAPIDS
CHECK NUMBER 162309 - 162373
Banks: GEN

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		162325	103363		MS 365 ANNUAL SERVICES INVOICE # 10	101.215.81850	34.93
		162325	103350		FORTICARE INVOICE #103350	101.253.85400	277.69
		162325	103363		MS 365 ANNUAL SERVICES INVOICE # 10	101.253.85400	76.75
		162325	103350		FORTICARE INVOICE #103350	101.276.85400	12.50
		162325	103363		MS 365 ANNUAL SERVICES INVOICE # 10	101.276.85400	3.45
		162325	103350		FORTICARE INVOICE #103350	101.299.85400	50.39
		162325	103363		MS 365 ANNUAL SERVICES INVOICE # 10	101.299.85400	13.91
		162325	103350		FORTICARE INVOICE #103350	101.301.85400	162.02
		162325	103363		MS 365 ANNUAL SERVICES INVOICE # 10	101.301.85400	44.65
		162325	103350		FORTICARE INVOICE #103350	101.336.85400	126.13
		162325	103363		MS 365 ANNUAL SERVICES INVOICE # 10	101.336.85400	34.93
		162325	103350		FORTICARE INVOICE #103350	101.441.85400	75.77
		162325	103363		MS 365 ANNUAL SERVICES INVOICE # 10	101.441.85400	20.90
		162325	103350		FORTICARE INVOICE #103350	208.691.85400	50.39
		162325	103363		MS 365 ANNUAL SERVICES INVOICE # 10	208.691.85400	13.91
		162325	103350		FORTICARE INVOICE #103350	249.371.85400	75.77
		162325	103363		MS 365 ANNUAL SERVICES INVOICE # 10	249.371.85400	20.91
		162325	103350		FORTICARE INVOICE #103350	598.528.81850	756.94
		162325	103363		MS 365 ANNUAL SERVICES INVOICE # 10	598.528.81850	209.25
		162325	103350		FORTICARE INVOICE #103350	598.538.81850	1,261.56
		162325	103363		MS 365 ANNUAL SERVICES INVOICE # 10	598.538.81850	348.85
		162325	103350		FORTICARE INVOICE #103350	598.556.81850	756.94
		162325	103363		MS 365 ANNUAL SERVICES INVOICE # 10	598.556.81850	209.35
							5,076.22
09/02/2026	GEN	162326	312021	ELHORN ENGINEERING COMPANY	7661-30 LIQUFIED AQUADENE 30 G	598.556.74600	1,298.00
09/02/2026	GEN	162327	S1107066659.001	ETNA SUPPLY COMPANY	MISC REPAIR COUPLINGS	203.253.69450	1,284.50
		162327	S107066659.002		MISC REPAIR COUPLINGS	203.253.69450	784.50
		162327	S107065674.001		3/4" IPEARL METERS	203.253.69450	3,120.00
							5,189.00
09/02/2026	GEN	162328	42867993	GREATAMERICA FINANCIAL SVCS	MAILING SYSTEM LEASE INV # 42867993	101.215.85300	115.81
		162328	42879026		COPIER LEASE INV# 42879026	101.301.73100	94.58
		162328	42879026		COPIER LEASE INV# 42879026	101.336.73000	94.58
							304.97
09/02/2026	GEN	162329	11385913	HUTSON INC.	MISC. HARDWARE FOR MOWERS 25/26 SEA	101.276.93200	191.49
		162329	11385913		MISC. HARDWARE FOR MOWERS 25/26 SEA	208.691.93150	191.41
							382.90
09/02/2026	GEN	162330	1788	MACK ELECTRIC LLC.	RERLOCATE SERVICE FOR URD CONVERSIO	598.538.82200	1,800.00
09/02/2026	GEN	162331	2653208	MML WORKERS' COMP FUND	WORKERS' COMP INVOICE 2653208 2026-	101.172.72000	50.45

CHECK DISBURSEMENT REPORT FOR EATON RAPIDS
CHECK NUMBER 162309 - 162373
Banks: GEN

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		162331	2652208		WORKERS' COMP INVOICE 2652208 2026	101.172.72000	50.45
		162331	2653208		WORKERS' COMP INVOICE 2653208 2026	101.215.72000	16.60
		162331	2652208		WORKERS' COMP INVOICE 2652208 2026	101.215.72000	16.60
		162331	2653208		WORKERS' COMP INVOICE 2653208 2026	101.253.72000	119.49
		162331	2652208		WORKERS' COMP INVOICE 2652208 2026	101.253.72000	119.49
		162331	2653208		WORKERS' COMP INVOICE 2653208 2026	101.276.72000	7.30
		162331	2652208		WORKERS' COMP INVOICE 2652208 2026	101.276.72000	7.30
		162331	2653208		WORKERS' COMP INVOICE 2653208 2026	101.299.72000	14.60
		162331	2652208		WORKERS' COMP INVOICE 2652208 2026	101.299.72000	14.60
		162331	2653208		WORKERS' COMP INVOICE 2653208 2026	101.301.72000	1,962.36
		162331	2652208		WORKERS' COMP INVOICE 2652208 2026	101.301.72000	1,962.36
		162331	2653208		WORKERS' COMP INVOICE 2653208 2026	101.336.72000	172.60
		162331	2652208		WORKERS' COMP INVOICE 2652208 2026	101.336.72000	172.60
		162331	2653208		WORKERS' COMP INVOICE 2653208 2026	101.441.72000	278.82
		162331	2652208		WORKERS' COMP INVOICE 2652208 2026	101.441.72000	278.82
		162331	2653208		WORKERS' COMP INVOICE 2653208 2026	202.445.72000	5.84
		162331	2652208		WORKERS' COMP INVOICE 2652208 2026	202.445.72000	5.84
		162331	2653208		WORKERS' COMP INVOICE 2653208 2026	202.463.72000	19.92
		162331	2652208		WORKERS' COMP INVOICE 2652208 2026	202.463.72000	19.92
		162331	2653208		WORKERS' COMP INVOICE 2653208 2026	202.484.72000	3.32
		162331	2652208		WORKERS' COMP INVOICE 2652208 2026	202.484.72000	3.32
		162331	2653208		WORKERS' COMP INVOICE 2653208 2026	203.445.72000	3.32
		162331	2652208		WORKERS' COMP INVOICE 2652208 2026	203.445.72000	3.32
		162331	2653208		WORKERS' COMP INVOICE 2653208 2026	203.463.72000	26.55
		162331	2652208		WORKERS' COMP INVOICE 2652208 2026	203.463.72000	26.55
		162331	2653208		WORKERS' COMP INVOICE 2653208 2026	208.691.72000	39.83
		162331	2652208		WORKERS' COMP INVOICE 2652208 2026	208.691.72000	39.83
		162331	2653208		WORKERS' COMP INVOICE 2653208 2026	208.780.72000	13.28
		162331	2652208		WORKERS' COMP INVOICE 2652208 2026	208.780.72000	13.28
		162331	2653208		WORKERS' COMP INVOICE 2653208 2026	248.803.72000	13.28
		162331	2652208		WORKERS' COMP INVOICE 2652208 2026	248.803.72000	13.28
		162331	2653208		WORKERS' COMP INVOICE 2653208 2026	249.371.72000	39.83
		162331	2652208		WORKERS' COMP INVOICE 2652208 2026	249.371.72000	39.83
		162331	2653208		WORKERS' COMP INVOICE 2653208 2026	280.804.72000	33.19
		162331	2652208		WORKERS' COMP INVOICE 2652208 2026	280.804.72000	33.19
		162331	2653208		WORKERS' COMP INVOICE 2653208 2026	598.528.72000	116.18
		162331	2652208		WORKERS' COMP INVOICE 2652208 2026	598.528.72000	116.18
		162331	2653208		WORKERS' COMP INVOICE 2653208 2026	598.538.72000	146.07
		162331	2652208		WORKERS' COMP INVOICE 2652208 2026	598.538.72000	146.07
		162331	2653208		WORKERS' COMP INVOICE 2653208 2026	598.556.72000	116.17
		162331	2652208		WORKERS' COMP INVOICE 2652208 2026	598.556.72000	116.17
							6,398.00

CHECK DISBURSEMENT REPORT FOR EATON RAPIDS
CHECK NUMBER 162309 - 162373
Banks: GEN

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
09/02/2026	GEN	162332	11654	THE RIGHT TOUCH JANITORIAL	JANITORIAL SERVICES- INVOICE 11654	101.265.77600	360.00
09/02/2026	GEN	162333	80126	UTILITY CONSULTING GROUP	PPCA CALCULATION JUL 26 - INVOICE 8	598.538.92300	204.75
09/10/2026	GEN	162334	ACE-AUGUST26	ACE HARDWARE & LUMBER CO.	HARDWARE	101.276.93200	35.98
		162334	ACE-AUGUST26		HARDWARE	101.441.93200	70.74
		162334	ACE-AUGUST26		HARDWARE	208.691.93150	25.57
		162334	ACE-AUGUST26		HARDWARE	598.528.75200	62.16
		162334	ACE-AUGUST26		HARDWARE	598.528.77600	94.96
		162334	ACE-AUGUST26		HARDWARE	598.528.93200	441.49
		162334	ACE-AUGUST26		HARDWARE	598.538.93200	130.52
		162334	ACE-AUGUST26		HARDWARE	598.538.93210	101.19
		162334	ACE-AUGUST26		HARDWARE	598.556.74900	19.99
		162334	ACE-AUGUST26		HARDWARE	598.556.93200	245.34
							1,227.94
09/10/2026	GEN	162335	BARYAMES-AUG26	BARYAMES CLEANERS, INC.	DRYCLEANING DUE 9/16/26	101.301.74200	22.40
09/10/2026	GEN	162336	26357652	BROWN & BROWN INSURANCE SER	EMPLOYEE NAVIGATOR INVOICE 2635765	101.000.20200	150.00
		162336	25943469		EMPLOYEE NAVIGATOR INVOICE 2594346	9101.000.20200	150.00
							300.00
09/10/2026	GEN	162337	BRYANPOWERS-AUG26	BRYAN POWERS	BUILDING INSPECTIONS - AUGUST 2026	249.371.81700	280.00
09/10/2026	GEN	162338	GARRISON-AUG26	CHRIS GARRISON	ELECTRICAL INSPECTIONS AUGUST 2026	249.371.81700	581.92
09/10/2026	GEN	162339	386871	CIVICPLUS	MUNICODE INVOICE 386871	101.101.90100	158.59
		162339	385698		MUNICODE INVOICE 385698	101.101.90100	2,371.38
							2,529.97
09/10/2026	GEN	162340	201276773066	CONSUMERS ENERGY	ELECTRIC BILL 2650 S. MICHIGAN RD	598.538.92100	32.40
		162340	205815093898		ELECTRIC BILL 5421 S. CLINTON TRL	598.538.92100	32.91
		162340	2201010140370		GAS BILL 301 MARKET ST. UNIT B	598.538.92100	133.73
							199.04
09/10/2026	GEN	162341	LYNCH-AUG26	DAVID LYNCH	MECHANICAL INSPECTIONS - AUGUST 202	249.371.81700	275.00
09/10/2026	GEN	162342	4	DEPEW LANDSCAPING & OUTDOOR	MAT./LABOR TOP SOIL, GRASS SEED, ST	598.538.81500	825.00
09/10/2026	GEN	162343	103394	DEWPOINT	DUO SOFTWARE INV # 103394	101.301.85400	42.00
09/10/2026	GEN	162344	2026-00000027	EATON COUNTY CLERK	AUG26 PRIM ELECTION-INV 2026-000000	101.262.73000	559.93
		162344	2026-00000027		AUG26 PRIM ELECTION-INV 2026-000000	101.262.81700	600.00
		162344	2026-00000027		AUG26 PRIM ELECTION-INV 2026-000000	101.262.90400	94.63
							1,254.56

CHECK DISBURSEMENT REPORT FOR EATON RAPIDS
CHECK NUMBER 162309 - 162373
Banks: GEN

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
09/10/2026	GEN	162345	2026-0000000176	EATON COUNTY TREASURER-TX	TR -2024 TAX YR - INV 2026-00000001	101.253.60800	39.07
		162345	00000179		TAX ADMINISTRATION FEES 2026-000001	101.253.60800	21.87
		162345	2026-0000000202		TR -2025 TAX YR - INV 2026-00000002	101.253.60800	284.02
							344.96
09/10/2026	GEN	162346	ER26-002	EATON RAPIDS PUBLIC SCHOOLS	FUEL - AUGUST 2026	101.301.74100	1,273.03
		162346	ER26-002		FUEL - AUGUST 2026	101.336.74100	477.57
		162346	ER26-002		FUEL - AUGUST 2026	101.441.74100	3,292.66
		162346	ER26-002		FUEL - AUGUST 2026	249.371.74100	59.42
		162346	ER26-002		FUEL - AUGUST 2026	598.528.74100	138.62
		162346	ER26-002		FUEL - AUGUST 2026	598.538.74100	662.45
		162346	ER26-002		FUEL - AUGUST 2026	598.556.74100	644.19
							6,547.94
09/10/2026	GEN	162347	312374	ELHORN ENGINEERING COMPANY	BULK EL- CHLOR/GAL	598.556.74600	2,628.50
09/10/2026	GEN	162348	3447	GLOBAL INTERPRETING SERVICES	INTERPERTOR 8/8/26 INV# 3447	101.301.95900	4.80
09/10/2026	GEN	162349	31228322	GRANGER CONTAINER SERVICE, I	PSB DUMPSTER INV# 31228322	101.301.93100	44.79
		162349	31228322		PSB DUMPSTER INV# 31228322	101.336.93100	44.78
							89.57
09/10/2026	GEN	162350	2326	HUGHES ENVIRONMENTAL SERVICE	CONTRACTED WASTE WATER - JUNE & JUL	598.528.81700	7,900.00
09/10/2026	GEN	162351	189343	IMPACT SOLUTIONS	COMPLAINT ENVELOPES	101.301.74400	292.64
09/10/2026	GEN	162352	S117147546.001	KENDALL ELECTRIC, INC.	BOX CONNECTOR W/GASKET	598.538.74400	23.20
		162352	S117147546.002		1/2" PVC FEMALE ADAPT.	598.538.74400	5.83
							29.03
09/10/2026	GEN	162353	872125992	KONE INC.	ELEV. MAINTENANCE SERV.9/1/26 - 11/	101.265.93100	1,252.68
09/10/2026	GEN	162354	894074	LAMOTTE COMPANY	DPD #1 TABLETS /100 BX INV#894074	598.556.74900	260.60
09/10/2026	GEN	162355	CRAFT-AUG26	LARRY CRAFT	PLUMBING INSPECTIONS	249.371.81700	576.80
09/10/2026	GEN	162356	39720	MAIN STREET DESIGNS	BANNERS AND BRACKETING SYSTEM INV 3	248.803.74407	4,717.86
09/10/2026	GEN	162357	EVAL-CREGER	MICHAEL P. COMER, PHD	EVAL-CREGER	101.301.83500	160.00
09/10/2026	GEN	162358	15565	MICHIGAN MUNICIPAL LEAGUE	MEMBERSHIP DUES RENEWAL # 15565	101.101.95700	2,208.84
		162358	15565		MEMBERSHIP DUES RENEWAL # 15565	101.172.95700	99.01
		162358	15565		MEMBERSHIP DUES RENEWAL # 15565	101.215.95700	30.46
		162358	15565		MEMBERSHIP DUES RENEWAL # 15565	101.253.95700	76.16
		162358	15565		MEMBERSHIP DUES RENEWAL # 15565	101.301.95700	68.54
		162358	15565		MEMBERSHIP DUES RENEWAL # 15565	101.336.95700	30.46
		162358	15565		MEMBERSHIP DUES RENEWAL # 15565	208.691.95700	121.86

CHECK DISBURSEMENT REPORT FOR EATON RAPIDS
CHECK NUMBER 162309 - 162373
Banks: GEN

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		162358	15565		MEMBERSHIP DUES RENEWAL # 15565	218.371.95700	91.39
		162358	15565		MEMBERSHIP DUES RENEWAL # 15565	248.803.95700	121.86
		162358	15565		MEMBERSHIP DUES RENEWAL # 15565	280.804.95700	95.20
		162358	15565		MEMBERSHIP DUES RENEWAL # 15565	598.528.95700	251.33
		162358	15565		MEMBERSHIP DUES RENEWAL # 15565	598.538.95700	495.04
		162358	15565		MEMBERSHIP DUES RENEWAL # 15565	598.556.95700	498.85
							4,189.00
09/10/2026	GEN	162359	45807	MINUTEMAN PRESS	BUSINESS CARDS INV# 45807	101.301.73000	196.94
09/10/2026	GEN	162360	31939	NATIONAL HOSE TESTING SPECI	HOSE TESTING	101.336.74400	4,377.60
09/10/2026	GEN	162361	OREILLY-AUG26	O'REILLY AUTO PARTS	AUTO PARTS	101.276.93200	172.81
		162361	OREILLY-AUG26		AUTO PARTS	101.441.93200	219.87
		162361	OREILLY-AUG26		AUTO PARTS	208.691.93150	62.48
							455.16
09/10/2026	GEN	162362	00015250	PONTEM SOFTWARE	ANNUAL SUPPORT- ADDL LIC - INV 0001	101.276.85400	4,465.00
09/10/2026	GEN	162363	56996399	POWER LINE SUPPLY COMPANY	ENDURA DRIVER GLOVE SIZE XL	598.538.74401	150.00
		162363	56996400		ENDURA DRIVER GLOVE SIZE 2XL	598.538.74401	50.00
							200.00
09/10/2026	GEN	162364	140873	RAPIDS OIL CHANGE	OIL CHANGE/FULL SERVICE EC-24	598.538.93400	102.05
09/10/2026	GEN	162365	ROBIN-MIPMC-MILEAG	ROBIN WEBB	REIMBURSEMENT - MIPMC MILEAGE	101.215.95800	120.60
09/10/2026	GEN	162366	71015283	ROSE PEST SOLUTIONS	PEST CONTROL INV 71015283	101.265.77600	85.00
09/10/2026	GEN	162367	349726	SHARE CORPORATION	ARMOR GUARD	598.538.93200	199.80
09/10/2026	GEN	162368	34782	SHRED HUB	SHRED BOX CONSOLE INVOICE# 347	101.215.85300	68.90
09/10/2026	GEN	162369	557012	SPARTAN STORES, LLC	DISTILLED WATER FOR WWTP LAB	598.528.74900	250.32
09/10/2026	GEN	162370	SO14701803.001	STUART C. IRBY	VC8020GL CU - CU 1-BOLT	598.538.74400	706.50
		162370	SO14621380.004		100A CUTOUT CP710112PB	598.538.74400	1,488.80
		162370	SO14702426.001		400:5 CURRENT TRANSFORMER 750X1333	598.538.74400	566.76
							2,762.06
09/10/2026	GEN	162371	306569	THE COUNTY JOURNAL	ORDINANCE FAIR HSING INV 306569	101.215.90400	69.29
		162371	305756		HEARING BLK GRANT - INV 305756	101.215.90400	98.53
		162371	305767		PUB NOTICE FLOODPLAIN - INV 305767	101.215.90400	98.53
		162371	3057		PUBLISHING- HEARING BLOCK GRANT INV	101.215.90400	98.53
							364.88
09/10/2026	GEN	162372	11662	THE RIGHT TOUCH JANITORIAL	JANITORIAL SERVICES- INVOICE 11662	101.265.77600	540.00

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
09/10/2026	GEN	162373	798442-202608-1	TRANSUNION RISK & ALTERNATI	SEARCH SOFTWARE INV# 798442-202608-1	01.301.73500	150.00
				TOTAL - ALL FUNDS	TOTAL OF 63 CHECKS		1,011,368.50

--- GL TOTALS ---

101.000.20200	ACCOUNTS PAYABLE	300.00
101.101.90100	CITY CODE SUPPLEMENTS	2,529.97
101.101.95700	MEMBERSHIP & DUES	2,208.84
101.172.72000	WORKMEN'S COMP INSURANCE	100.90
101.172.85400	CONTRACTED I.T. SERVICES	64.30
101.172.95700	MEMBERSHIP & DUES	99.01
101.215.72000	WORKMEN'S COMP INSURANCE	33.20
101.215.81850	CONTRACTED I.T. SERVICES	408.96
101.215.85300	OFFICE EQUIPMENT LEASE	184.71
101.215.90400	GENERAL PUBLISHING	364.88
101.215.95700	MEMBERSHIP & DUES	30.46
101.215.95800	EDUCATION & TRAINING	120.60
101.253.60800	TAX ADMINISTRATION FEES	344.96
101.253.72000	WORKMEN'S COMP INSURANCE	238.98
101.253.85400	CONTRACTED I.T. SERVICES	354.44
101.253.95700	MEMBERSHIP & DUES	76.16
101.262.73000	GEN ELECT SUPPLIES	559.93
101.262.81700	GEN ELECT PROGRAMMING	600.00
101.262.90400	GEN ELECT PUBLISHING	94.63
101.265.77600	CUSTODIAL SERVICES	985.00
101.265.93100	BUILDING MAINTENANCE	1,252.68
101.276.72000	WORKER'S COMP	14.60
101.276.85400	CONTRACTED I.T. SERVICES	4,480.95
101.276.93200	EQUIPMENT MAINTENANCE	400.28
101.299.72000	WORKER'S COMP	29.20
101.299.85400	CONTRACTED I.T. SERVICES	64.30
101.299.93100	BUILDING MAINTENANCE	21.00
101.301.72000	WORKER'S COMP	3,924.72
101.301.73000	OFFICE SUPPLIES	196.94
101.301.73100	COPY MACHINE SUPPLIES	94.58
101.301.73500	SOFTWARE MAINTENANCE	150.00
101.301.74100	GAS & OIL	1,273.03
101.301.74200	UNIFORMS & LAUNDRY	22.40
101.301.74400	OTHER SUPPLIES	292.64
101.301.83500	XRAYS & PHYSICALS	785.00
101.301.85400	CONTRACTED I.T. SERVICES	248.67
101.301.93100	BUILDING MAINTENANCE	44.79
101.301.95700	MEMBERSHIP & DUES	68.54
101.301.95900	MISCELLANEOUS	4.80
101.336.72000	WORKER'S COMP	345.20
101.336.73000	OFFICE SUPPLIES	94.58
101.336.74100	GAS & OIL	477.57
101.336.74400	OTHER SUPPLIES	6,318.60

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
					CONTRACTED I.T. SERVICES	101.336.85400	161.06
					BUILDING MAINTENANCE	101.336.93100	44.78
					MEMBERSHIP & DUES	101.336.95700	30.46
					WORKER'S COMP	101.441.72000	557.64
					GAS & OIL	101.441.74100	3,292.66
					CONTRACTED I.T. SERVICES	101.441.85400	96.67
					PUBLIC UTILITIES	101.441.92100	137.58
					EQUIPMENT MAINTENANCE	101.441.93200	309.60
					SALARY & WAGES	101.721.71000	20.00
					WORKMEN'S COMP INSURANCE	202.445.72000	11.68
					WORKMEN'S COMP INSURANCE	202.463.72000	39.84
					WORKMEN'S COMP INSURANCE	202.484.72000	6.64
					LOCAL STREET REPAIRS	203.253.69450	5,189.00
					WORKMEN'S COMP INSURANCE	203.445.72000	6.64
					ENGINEERING SERVICE	203.455.81100-P0471	11,700.85
					WORKMEN'S COMP INSURANCE	203.463.72000	53.10
					STREET MAINT. SUPPLIES & MATL	203.474.74000	93.25
					WORKMEN'S COMP INSURANCE	208.691.72000	79.66
					CONTRACTED I.T. SERVICES	208.691.85400	64.30
					PUBLIC UTILITIES	208.691.92100	42.00
					PROPERTY MAINTENANCE	208.691.93150	279.46
					PORTABLE TOILETS	208.691.94202	1,443.00
					MEMBERSHIP & DUES	208.691.95700	121.86
					WORKMEN'S COMP INSURANCE	208.780.72000	26.56
					MEMBERSHIP & DUES	218.371.95700	91.39
					PORTABLE TOILETS	241.241.94202	147.00
					WORKMEN'S COMP INSURANCE	248.803.72000	26.56
					DOWNTOWN DECORATIONS/FLAGS	248.803.74407	4,717.86
					MEMBERSHIP & DUES	248.803.95700	121.86
					WORKMEN'S COMP INSURANCE	249.371.72000	79.66
					GAS & OIL	249.371.74100	59.42
					CONTRACTED INSPECTIONS	249.371.81700	1,713.72
					CONTRACTED I.T. SERVICES	249.371.85400	96.68
					WORKMEN'S COMP INSURANCE	280.804.72000	66.38
					MEMBERSHIP & DUES	280.804.95700	95.20
					WORKMEN'S COMP INSURANCE	598.528.72000	232.36
					GAS & OIL	598.528.74100	138.62
					LAB SUPPLIES	598.528.74900	250.32
					PIPE AND FITTINGS	598.528.75200	62.16
					CUSTODIAL SUPPLIES	598.528.77600	94.96
					ENGINEERING SERVICE	598.528.81100	1,519.84
					CONSULTING/SURVEY - INI PROJECT	598.528.81100-P2610	2,471.45
					PLAINS RD SEWER EXT - ENGINEERING	598.528.81101-P2615	25,566.77
					CONTRACTED PROGRAMMING	598.528.81700	7,900.00
					CONTRACTED I.T. SERVICES	598.528.81850	966.19
					SEWER EQUIPMENT MAINTENANCE	598.528.93200	441.49
					CONSTRUCTION COSTS PLAINS RD SEWER EXT	598.528.95500-P2615	768,862.64
					MEMBERSHIP & DUES	598.528.95700	251.33

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
				WORKMEN'S COMP INSURANCE		598.538.72000	292.14
				GAS & OIL		598.538.74100	662.45
				SUPPLIES & MATERIALS		598.538.74400	2,791.09
				SAFETY SUPPLIES		598.538.74401	200.00
				CONTRACTED MOWING		598.538.81500	825.00
				CONTRACTED I.T. SERVICES		598.538.81850	1,610.41
				CONTRACTED CONSTRUCTION		598.538.82200	1,800.00
				PUBLIC UTILITIES		598.538.92100	455.22
				ENERGY CHARGE		598.538.92300	204.75
				ENERGY OPTIMIZATION EXPENSE		598.538.92320	75.00
				EQUIPMENT MAINTENANCE		598.538.93200	864.32
				GENERATOR MAINTENANCE		598.538.93210	2,254.82
				VEHICLE MAINTENANCE		598.538.93400	102.05
				MEMBERSHIP & DUES		598.538.95700	495.04
				WORKMEN'S COMP INSURANCE		598.556.72000	232.34
				GAS & OIL		598.556.74100	644.19
				CHEMICALS		598.556.74600	3,926.50
				LAB SUPPLIES		598.556.74900	280.59
			P2402	ENGINEERING SERVICE		598.556.81100-P2402	103,922.35
				CONTRACTED SERVICES		598.556.81700	17,746.32
				CONTRACTED I.T. SERVICES		598.556.81850	966.29
				PUBLIC UTILITIES		598.556.92100	186.29
				EQUIPMENT MAINTENANCE		598.556.93200	245.34
				MEMBERSHIP & DUES		598.556.95700	498.85
				TOTAL			1,011,368.50

Salaries and Wage Report by General Ledger Fund-Dept

Payroll Date: 08/28/2026 and 08/31/2026

	Amount
Fund: 101 General Fund	
Department: 101 City Council	$1,656.66
Department: 172 City Manager	$1,658.64
Department: 215 City Clerk	$784.77
Department: 253 City Treasurer	$878.80
Department: 276 Cemetery	$2,822.37
Department: 299 Community and Economic Development	$891.38
Department: 301 Police Department	$26,933.57
Department: 336 Fire Department	$9,926.15
Department: 441 Public Works	$10,824.56
Department: 445 Storm Sewers	$650.96
Fund: 202 Major Street Fund	
Department: 445 Storm Sewers	$184.44
Department: 463 Street Maintenance	$323.06
Department: 474 Traffic	$0.00
Department: 425 Bridges	$0.00
Department: 484 Recordkeeping	$164.74
Department: 487 Surface Maintenance	$0.00
Department: 489 Trees & Shrubs	$0.00
Department: 493 Winter Maintenance	$0.00
Fund: 203 Local Street Fund	
Department: 445 Storm Sewers	$184.44
Department: 463 Street Maintenance	$722.81
Department: 478 Winter	$0.00
Department: 474 Traffic	$0.00
Fund: 208 Parks/Recreation Fund	
Department: 691 Parks/Recreation	$8,104.01
Department: 780 Outdoor Rec Center	$322.50
Fund: 218 Rental Inspection Program	
Department: 371 Building Inspections	$1,208.16
Fund: 248 Downtown Development Authority	
Department: 803 DDA	$1,097.36

Fund: 249 Building Inspection Fund	
Department: 371 Building Department	$3,923.70
Fund: 280 LDFA (Industrial Park Fund)	
Department: 804 Industrial Park	$1,677.91
Fund: 598 Utilities	
Department: 528 Sewer	$13,763.64
Department: 538 Electric	$25,021.00
Department: 556 Water	$10,988.37
Payroll Total Gross Wages for 08/28/2026 and 08/31/2026	**$124,714.00**

Salaries and Wage Report by General Ledger Fund-Dept

Payroll Date: 09/11/2026

	Amount
Fund: 101 General Fund	
Department: 101 City Council	$0.00
Department: 172 City Manager	$1,673.64
Department: 215 City Clerk	$754.77
Department: 253 City Treasurer	$1,016.54
Department: 276 Cemetery	$4,031.88
Department: 299 Community and Economic Development	$891.38
Department: 301 Police Department	$28,664.75
Department: 336 Fire Department	$2,121.60
Department: 441 Public Works	$8,347.43
Department: 445 Storm Sewers	$56.12
Fund: 202 Major Street Fund	
Department: 445 Storm Sewers	$184.44
Department: 463 Street Maintenance	$109.82
Department: 474 Traffic	$106.62
Department: 425 Bridges	$94.70
Department: 484 Recordkeeping	$164.74
Department: 487 Surface Maintenance	$63.14
Department: 489 Trees & Shrubs	$0.00
Department: 493 Winter Maintenance	$0.00
Fund: 203 Local Street Fund	
Department: 445 Storm Sewers	$184.44
Department: 463 Street Maintenance	$293.52
Department: 478 Winter	$0.00
Department: 474 Traffic	$0.00
Fund: 208 Parks/Recreation Fund	
Department: 691 Parks/Recreation	$8,606.78
Department: 780 Outdoor Rec Center	$1,143.75
Fund: 218 Rental Inspection Program	
Department: 371 Building Inspections	$1,121.64
Fund: 248 Downtown Development Authority	
Department: 803 DDA	$1,059.87

Fund: 249 Building Inspection Fund	
Department: 371 Building Department	$4,022.58
Fund: 280 LDFA (Industrial Park Fund)	
Department: 804 Industrial Park	$1,680.40
Fund: 598 Utilities	
Department: 528 Sewer	$13,957.52
Department: 538 Electric	$24,423.23
Department: 556 Water	$10,723.17
Payroll Total Gross Wages for 09/11/2026	**$115,498.47**

ORDINANCE NO. 2026-06

AN ORDINANCE TO AMEND CHAPTER 17 TO ADD ARTICLE I, SECTIONS 17-1 THROUGH 17-5, MOBILE FOOD VENDORS, OF THE CODIFIED ORDINANCES OF CITY OF EATON RAPIDS, EATON COUNTY, MICHIGAN.

THE CITY OF EATON RAPIDS ORDAINS:

Section 1. Chapter 17 of the Codified Ordinances of the City of Eaton Rapids, is hereby amended as follows:

Article I – Mobile Food Vendors

Sec 17-1. – Definitions

The following term, when used in this Article, shall have the meanings set forth in this Section:

a. *City* means the City of Eaton Rapids.
b. *Mobile food vending unit* means any motorized or non-motorized vehicle, trailer, pushcart, or device being used for the sale or distribution of food or beverages.
c. *Mobile food vending* means the sale or distribution of food or beverages from a mobile food vending unit.
d. *Mobile food vendor* means the owner(s) and/or operator(s) of a mobile food vending unit.
e. *Vendor permit* means a permit issued by the city to a mobile food vendor valid for one (1) calendar year from the date of issuance.
f. *Temporary vendor permit* means a permit issued by the city to a mobile food vendor valid for a specific consecutive seven (7) day period as designated on the permit.

Sec 17-2. – Permit Required

a. It shall be unlawful for any person, entity, or organization to operate a mobile food vending unit within the city without a valid mobile food vending permit issued by the city.
b. All permits shall be prominently displayed on the mobile food vending unit while mobile food vending is taking place.
c. Vendor permits issued under this chapter shall be valid for one (1) calendar year from the date of issuance. Temporary vendor permits shall be valid for no more than seven (7) consecutive days. Vendor permits shall be non-transferable.

Sec 17-3. – Application

Any person, entity, or organization desiring to engage in mobile food vending within the city shall make written application to the city clerk for a permit under this article. The applicant shall

truthfully state, in full, all information requested by the city clerk and said application shall be accompanied by the required fee established by resolution of the city council. The application for a permit shall be on forms provided by the city clerk and shall include the following:

a. Name, signature, phone number, email address, and business address of the applicant.

b. A copy of the mobile food vending unit operator's valid, state issued, driver's license.

c. Information on each mobile food vending unit, including but not limited to year, make, model, vehicle identification number, vehicle or trailer registration plate number, or any other descriptive information required for identification of the mobile food vending unit.

d. Information setting forth the proposed hours of operation, and areas of operation.

e. Information setting forth the proposed plans for power access, water supply, and wastewater disposal.

f. Copies of all licenses or permits issued by the county health department.

g. A copy of the applicant's general liability and automobile insurance declarations pages, listing the owner of the mobile food vending unit as an insured and the city as an additional insured. Said general liability insurance shall be in an amount not less than one million ($1,000,000.00) per occurrence. Said insurance shall be in full force and effect for the duration of any permit issued by the clerk for mobile food vending.

h. A copy of a state police (ICHAT) report for the applicant. Said report shall be dated not more than fourteen (14) days prior to the date of application.

i. Any other information requested by the city clerk.

Sec 17-4. – Requirements

A mobile food vendor operating within the city shall comply with the following requirements:

a. Provide waste receptacles, in the form of a garbage can made of plastic or metal with not less than 32 gallons in capacity. Said receptacle shall be placed at the site of the mobile food vending unit. The operator of the mobile food vending unity shall remove all litter, debris, and other waste attributable to the vendor on a daily basis.

b. If the mobile food vendor is seeking to operate on city-owned or controlled property, operation may only occur after approval by the Director of Parks, Recreation & Events.

c. If parked on public streets, mobile food vendors shall conform to all state and local laws, including, but not limited to, the Michigan Uniform Traffic Code, Michigan Motor Vehicle Code, and the city zoning ordinance.

d. A mobile food vendor shall not operate a mobile food vending unit within five hundred (500) feet of any fair, festival, special event, or civic event that is licensed or sanctioned by the city without written permission from the event sponsor.

e. Mobile food vendors shall not use any flashing or blinking or strobing lights. All exterior lights over sixty (60) watts shall contain opaque shielding to direct the illumination downward.

f. Mobile food vendors shall not use music, amplification devices or "crying out" or any other audible methods to draw attention to the mobile food vending unit.

g. Food and beverage service shall be conducted from the side of the mobile food vending unit that faces a curb, lawn, or sidewalk when parked. No food service shall be provided on the driving-lane side of the mobile food vending unit unless the road is closed to traffic.

h. Except when mobile food vending is taking place entirely on private property, no mobile food vendor shall provide or allow any dining area within ten (10) feet of the mobile food business, including but not limited to tables, chairs, booths, stools, benches, or stand-up counters or within the public right-of-way, including but not limited to sidewalks.

i. Signage is allowed on the mobile food vending unit, provided it is in compliance with the City of Eaton Rapids Code of Ordinances. Additionally, one auxiliary sandwich board sign not more than six (6) square feet in area and up to three (3) feet in height is permitted. The auxiliary sign shall not be placed in vehicle travel lanes and must not be placed so as to impede pedestrian traffic on public streets or sidewalks

j. No mobile food vending unit shall be left unattended and unsecured at any time food is in the vehicle. Any mobile food vending unit found to be unattended shall be considered a public safety hazard and may be ticketed and or towed at the owner's expense.

k. A mobile food vendor may operate on private property only with the property owner's written consent and in compliance with the city zoning ordinance.

l. Any electrical power required for the operation of a mobile food vending unit located on a public right-of-way shall be self-contained, and a mobile food business shall not use utilities drawn from the public right-of-way. A mobile food vending unit may use electrical power from private property on which it has permission to operate with the property owner's written consent. A mobile food vending unit shall not extend any cords, cables, or wires over any street, sidewalk, or right-of-way.

m. A mobile food vendor shall not represent that the granting of a permit under this chapter is an endorsement by the city.

n. No mobile food vending unit shall pose a risk to the health, safety, and wellbeing of any person.

Sec 17-5. – Enforcement

a. Operation of a mobile food vending unit within the city without first obtaining a city permit shall constitute a civil infraction punishable by a fine as set forth in Sec 1-8(b) of the City of Eaton Rapids Code of Ordinances. Each day of violation shall constitute a separate and distinct offense.

b. Any permit holder operating a mobile food vending unit, or who allows the operation of a mobile food vending unity, in violation of any provision of this article is responsible for a

civil infraction punishable by a fine as set forth in Sec 1-8(b) of the City of Eaton Rapids Code of Ordinances. Each day of violation shall constitute a separate and distinct offense.

c. Once a permit has been issued, it may be revoked, suspended, or not renewed by the city clerk for failure to comply with the provisions of this article and any rules or regulations set forth by the city. Notice of the suspension, revocation, or non-renewal shall be given by first-class mail to the permit holder's address listed on the permit application.

d. A permit holder may appeal the revocation, suspension, or non-renewal decision of the city clerk to the city manager within twenty-one (21) days of the denial, suspension, or non-renewal.

e. The penalties contained in this Section are in addition to any other legal or equitable remedies available to the city including, but not limited to, injunctive relief.

Section 2. Severability. This ordinance and each article, section, subsection, paragraph, subparagraph, part, provision, sentence, word and portion thereof are hereby declared to be severable, and if they or any of them are declared to be invalid or unenforceable for any reason by a court of competent jurisdiction, it is hereby provided that the remainder of this ordinance shall not be affected thereby.

Section 3. Repeal, Effective Date, Adoption.

(1) Repeal. All regulatory provisions contained in other City ordinances which conflict with the provisions of this ordinance are hereby repealed.

(2) Effective Date. This ordinance shall become effective on _____, twenty (20) days following its adoption, and shall be published prior to its effective date as mandated by charter and statute.

(3) Adoption. This ordinance was adopted by the City Council of the City of Eaton Rapids at a meeting thereof held on _____, 2026.

_____
Pamela Colestock, Mayor
City of Eaton Rapids

CERTIFICATE

I HEREBY CERTIFY THAT THE FOREGOING ORDINANCE WAS ADOPTED BY THE CITY COUNCIL OF THE CITY OF EATON RAPIDS AT A MEETING THEREOF ON _____, 2026.

_____
Robin Webb, Clerk
City of Eaton Rapids